

OVERVIEW AND SCRUTINY PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE

Agenda

Date Thursday 21 March 2019

Time 6.00 pm

Venue Crompton Suite, Civic Centre, Oldham, West Street, Oldham, OL1 1NL

- Notes
1. DECLARATIONS OF INTEREST- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Sian Walter-Browne at least 24 hours in advance of the meeting.
 2. CONTACT OFFICER for this agenda is Sian Walter-Browne Tel 0161 700 4710 or email Constitutional.Services@oldham.gov.uk
 3. PUBLIC QUESTIONS - Any Member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12 noon on Monday, 18 March 2019.
 4. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

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MEMBERSHIP OF THE OVERVIEW AND SCRUTINY PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE
Councillors Ahmad (Chair), Curley, Davis, Harkness, Phythian, Qumer, Stretton (Vice-Chair) and Azad

Item No

1 Apologies For Absence



- 2 Urgent Business

 Urgent business, if any, introduced by the Chair
- 3 Declarations of Interest

 To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.
- 4 Public Question Time

 To receive Questions from the Public, in accordance with the Council's Constitution.
- 5 Minutes of the last meeting (Pages 1 - 20)

 The minutes of the Overview and Scrutiny Performance and Value for Money Select Committee meetings held on 24th January and 5th February 2019 are attached for noting.
- 6 Minutes of the Overview and Scrutiny Board to note (Pages 21 - 42)

 The minutes of the Overview and Scrutiny Board meetings held on 22nd January and 5th March 2019 are attached for noting.
- 7 School Places Application Process (Pages 43 - 64)
- 8 Council Performance Report December 2018 (Pages 65 - 104)
- 9 Update on Adoption Performance

 Report to follow.
- 10 Work Programme (Pages 105 - 110)

 For noting.
- 11 Date and Time of Next Meeting

 The next meeting of the Overview and Scrutiny Performance and Value for Money Select Committee will take place on Thursday 27th June 2019 at 6 p.m.



Present: Councillor Ahmad (Chair)
Councillors Davis, Phythian, Stretton (Vice-Chair), Williamson
(Substitute) and Byrne (Substitute)

Also in Attendance:

Councillor Fielding	Leader of the Council, Cabinet Member for Economy and Enterprise
Councillor Jabbar MBE	Deputy Leader and Cabinet Member for Finance and Corporate Resources
Councillor Shah	Deputy Leader and Cabinet Member for Neighbourhood Services
Councillor Roberts	Cabinet Member for Housing
Councillor Ali	Deputy Cabinet Member for Education and Culture
Ray Ward	Deputy Chief Executive, Corporate and Commercial Services
Mark Warren	Managing Director, Community Health and Social Care Services (DASS)
Rebekah Sutcliffe	Strategic Director of Reform
Carol Brown	Director of Environmental Services
Paul Entwistle	Director of Legal Services
Anne Ryans	Director of Finance
Peter Wood	Head of Strategic Assets and Facilities Management
Katrina Stephens	Interim Director of Public Health
Samantha Smith	Senior Finance Manager
Mark Stenson	Head of Corporate Governance
Joe Davies	Assistant Director, Commercial
Paul Dernley	Head of Shared and Collaborative Services

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Curley.

2 **URGENT BUSINESS**

There were no items of urgent business received.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

REVENUE MONITOR AND CAPITAL INVESTMENT PROGRAMME 2018/19 MONTH 8 – NOVEMBER 2018



The Select Committee gave consideration to a report of the Director of Finance which provided them with an update on the Council's 2018/19 forecast revenue budget position and the financial position of the capital programme as at 30 November 2018 (Month 8), together with the revised capital programme 2018/23.

In relation to the Revenue position, the Select Committee were informed that the current forecast outturn position for 2018/19 was a projected favourable variance of £0.145m after allowing for approved and pending transfers to and from reserves.

The most significant area of concern was the People and Place Portfolio, in the main due to the transfer of Children's Social Care into this area. An update on the major issues driving the projections within this Portfolio was provided. Action was being taken and would continue for the remainder of the financial year to address variances and take mitigating action as detailed in the report.

The Select Committee noted the overall corporate position was being managed by offsetting favourable variances, most noticeably from Capital, Treasury and Corporate Accounting budgets, in part caused by the anticipated cost of borrowing and capital financing being lower than budgeted and the availability of additional Treasury Management income and unringfenced grants not allocated to service budgets.

Information on the Month 8 position of the Dedicated Schools Grant (DSG), Housing Revenue Account (HRA) and Collection Fund was also outlined in the report. There were no significant issues of concern in relation to the HRA and Collection Fund, however, the DSG continued to be an area which was facing a financial challenge with an increase in the projected year-end deficit. Action was being taken with the aim of reducing the cumulative deficit and bringing the DSG towards a balanced position.

With regard to the Capital position, the report outlined the most up to date capital spending position for 2018/23 for approved schemes. The 2018/19 capital programme budget had been revised to £48.952m at the close of Month 8, a net decrease of £40.706m from the original budget of £89.658 and a reduction of £0.571m from the £49.523m reported at Quarter 2. Actual expenditure to 30 November 2018 was £24.637m (50.33% of forecast outturn). The Select Committee were informed that it was probable that the forecast position would continue to change before the year end with additional re-profiling into future years.

The Select Committee **RESOLVED** that:

1. The forecast revenue outturn for 2018/19 at Month 8, being a £0.145m under spend, be noted.
2. The forecast positions for the HRA, Collection Fund and the DSG be noted.
3. The use of ear marked reserves as detailed in Appendix 1 to Annex 1 of the report be noted.
4. The revised capital programme for 2018/19 to the extended period of 2022/23, as at Month 8, be noted.
5. The report be commended to Cabinet.

6

REVENUE BUDGET 2019/20 AND MEDIUM TERM FINANCIAL STRATEGY 2019/20 TO 2023/24

Consideration was given to a report of the Director of Finance which provided the Select Committee with the forecast budget gap and the Administration's budget proposals for 2019/20 together with forecast budget gap estimates for the period 2020/21 to 2023/24, having regard to the Provisional Local Government Finance Settlement published on 13 December 2018.

The Cabinet Member for Finance and Corporate Resources and the Director of Finance presented the report and addressed the enquiries of the Select Committee.

The report set out proposals for the Council's Revenue Budget for 2019/20 and Medium Term Financial Strategy for 2019/20 to 2021/22. It advised Members of the key financial challenges and issues which would be faced by the Council over the forecast period and set out the Administration's revenue budget proposals for 2019/20 together with updated budget gap estimates for the period 2020/21 to 2023/24.

The report highlighted policy announcements and implications which arose from the Chancellor's Autumn Budget Statement and the Provisional Local Government Finance Settlement. The report also detailed key budget adjustments and expenditure pressures which underpinned the forecasts that provided the backdrop for the Council's Medium-Term Financial Strategy.

Based on the latest estimates, the budget reduction requirement for 2019/20 had increased from the previously reported figure of £17.986m to £22.696m. This increase was due to a range of changes to the estimates which were set out in detail in Section 11 of the report. Section 12 of the report detailed the Administration's budget reduction proposals. There were a total of 35 proposals delivering savings of £7.829m in 2019/20. If approved in full, these proposals further reduced the budget reduction requirement to £14.867m for 2019/20. Section 13 explained the approach to balancing the 2019/20 budget. In order to remove the requirement for further spending reductions, it was proposed to part-finance the 2019/20 budget by using the opportunities provided by the ability to use Capital Receipts to support spending on transformational projects up to a value of £3.000m and from an available Collection Fund Surplus of

£2.269m. A number of specific and corporate reserves would be used to address the balance.

Approval of the proposals set out in this report in full by Budget Council would deliver a balanced revenue budget for 2019/20. The budget reduction requirement for subsequent years was forecast to be £22.883m for 2020/21, £10.889m for 2021/22, £6.859m for 2022/23 and £4.160m for 2023/24.

Members sought and received clarification on the change to the amount of business rates expected. They were advised that this anticipated the expected change in the business rates retention scheme in 2020/2021.

The Select Committee examined each of the budget reduction proposals as follows:

The Cabinet Member for Health and Social Care and the Managing Director, Community Health and Social Care Services (DASS) were in attendance to address the enquiries of the Select Committee on the following items:

HAS-BR1-237 Day Care Services

A proposal to re-tender the service to a different provider. There would not be a reduction in service to service users.

HAS-BR1-238 Community Transport

Members asked for and received further information in relation to the services that were provided and the impact on service users of withdrawing the grant. They were informed that the organisation would need to consider its business case in relation to the ongoing provision of services.

The Select Committee wished that as far as possible a similar service provision would be available in the town centre.

The Cabinet Member for Neighbourhood Services and the Director of Environmental Services were in attendance to address the enquiries of the Select Committee on the following items:

PPL-BR1-209 Reduction in budget supporting North West in Bloom

Members enquired whether there was a role for the Districts to assist in forming a route and were informed that this could be considered, along with assistance from community groups.

PPL-BR1-212 Charge for full-length kerbs in designated areas

Members were informed that there would be an increased fee for those that wanted this provision and areas had been identified in each of the cemeteries.

PPL-BR1-213 Reduction in Administrative Support

Automating processes had enabled efficiencies that meant the service could operate with one less post.



Oldham
Council

PPL-BR1-214 Reduction in maintenance costs following purchase over hire

Savings would be achieved through the purchase of fleet and equipment rather than hiring.

PPL-BR1-217 Fleet Management

Savings would be achieved through covering seasonal variance by the retention of vehicles from the old fleet rather than hiring vehicles.

PPL-BR1-218 Highways IT and mobile working savings

Automating processes had enabled efficiencies.

PPL-BR1-208 Increase in Pest Control income/fees

The increased income would be achieved through an increase in the number of contracts delivered. There would be no increase in fees.

PPL-BR1-207

The revised standards would reduce the costs of testing.

The Cabinet Member for Neighbourhood Services and the Head of Strategic Assets and Facilities Management were in attendance to address the enquiries of the Select Committee on the following item:

PPL-BR1-233 Additional Bus Lane Enforcement

Members noted that this was not a proposal for additional bus lanes but to enforce the restrictions on those that were already there.

The Leader of the Council and Cabinet Member for Economy and Enterprise, and the Head of Strategic Assets and Facilities Management were in attendance to address the enquiries of the Select Committee on the following item:

PPI-BR1-202 Property Savings and Accommodation Review

Members were informed of an ongoing number of workstreams that would re-design the corporate estate. Proposals would be brought forward for disposal of certain properties or community value transfers and the identified properties would be reported individually to Ward Members.

The Leader of the Council and Cabinet Member for Economy and Enterprise was in attendance to address the enquiries of the Select Committee on the following item:

CEX-BR1-252 Corporate Priorities

To reduce the level of non-pay budget held within the corporate priorities budget.

The Leader of the Council and Cabinet Member for Economy and Enterprise, and the Director of Legal Services were in attendance to address the enquiries of the Select Committee on the following item:



CCS-BR1-226 Constitutional and Civic and Political Support Services Staff restructure

A proposal to delete two vacant posts.

The Deputy Cabinet Member for Education and Culture, and the Interim Director of Public Health were in attendance to address the enquiries of the Select Committee on the following items:

REF-BR1-201 Oldham Library and Lifelong Learning Services – ICT Services

Revisions in the provision of ICT services enabled a budget reduction.

REF-BR1-225 Reduction in library staff budget

Members were informed that there were sufficient volunteers to deliver the Delph library service.

REF-BR1-242 Reduction in grants to cultural organisations

Members suggested grants could be aligned to outcomes in future years.

REF-BR1-243 Reduction in Business Support Staff for Oldham Music Services

The service would explore different ways of working.

The Cabinet Member for Neighbourhood Services, and the Interim Director of Public Health were in attendance to address the enquiries of the Select Committee on the following item:

REF-BR1-234 Get Oldham Growing

It was noted that this was a difficult decision. Members suggested that officers could work with the Districts to undertake the ambassador roles. It was anticipated that the programme itself would continue.

The Cabinet Member for Finance and Corporate Resources, and the Director of Finance were in attendance to address the enquiries of the Select Committee on the following items:

CCS-BR1-249 Supplies and Services

Each service would have its budget reduced by 2% and would be responsible for delivering this.

CCS-BR1-250 Introduction of vacancy factor

Members were informed that there would be no delay in filling posts that were key of where there was an urgent requirement.

The Cabinet Member for Finance and Corporate Resources, the Director of Finance and the Deputy Chief Executive Corporate

and Commercial Services were in attendance to address the enquiries of the Select Committee on the following item:



CCS-BR1-251 Development of the Unity Partnership operating model Phase 2

The way the company functioned had been considered and opportunities to make additional savings had been identified.

The Cabinet Member for Finance and Corporate Resources, the Director of Finance, the Deputy Chief Executive Corporate and Commercial Services, and Assistant Director, Commercial, were in attendance to address the enquiries of the Select Committee on the following item:

CCS-BR1-228 Council Traded Services/Unity Commercial Services Reviews

Members noted further savings may be identified.

The Cabinet Member for Finance and Corporate Resources, the Director of Finance and the Deputy Chief Executive Corporate and Commercial Services were in attendance to address the enquiries of the Select Committee on the following items:

CCS-BR1-253 Corporate and Commercial Services

Members were informed that the staffing review was currently subject to consultation.

CCS-BR1-227 Digital by Design

Members queried how much of the service could be digitalised whilst still offering a good service and were informed that, whilst it would not be appropriate to digitalise every aspect, the new infrastructure would enable better access and was a more-stable platform. The public would be able to access the service when convenient to them.

CCS-BR1-229 Insurance Review

Members noted this was an additional saving and the contract was due to be re-tendered in April 2019.

CCS-BR1-221 Housing Benefit – Reduction in provision for loss of subsidy

The number of recipients of Housing Benefit had decreased, as the roll out of Universal Credit had accelerated, therefore the volume of unrecoverable overpayments had reduced. Members noted this was a saving with no impact on housing benefit recipients.

CCS-BR1-222 Audit Fee Reduction

This was an additional saving due to the reduced cost of external audit.

CCS-BR1-223 Treasury Management

Members noted this was additional income.

CCS-BR1-245 Financial Services Redesign

The service redesign was noted.

The Cabinet Member for Finance and Corporate Resources, the Director of Finance, the Deputy Chief Executive Corporate and Commercial Services, and Head of Shared and Collaborative Services, were in attendance to address the enquiries of the Select Committee on the following item:



CCS-BR1-247 Transition AVC Contributions to Salary Sacrifice

Members were informed that the ability to pay AVC's as salary sacrifice, which reduced the Council's national insurance contributions.

The Cabinet Member for Finance and Corporate Resources, the Director of Finance and Senior Finance Manager were in attendance to address the enquiries of the Select Committee on the following items:

CCS-BR1-240 Fees and Charges additional Income

Members sought and received clarification on the following:-

- Link Centre Room – this was the market rate for the facility.
- School Meals – this service was provided on a cost-recovery basis, increases in salaries had increased the cost and there was a service financial deficit as a result. The last increase had been two years ago and prior to that in 2011. It was not possible to sustain the current financial position without a price increase. It was noted that this proposed price was in line with other organisations and that this was a valued and excellent service.
- Increase in inter-library reservation fee – this was a large % change but small monetary amount.
- Highways Adoption fee – now similar to the rest of Greater Manchester.
- Fees for weddings – after a service review, weddings would no longer be conducted on Mondays and fees were therefore set at the same value for Tuesdays to Thursdays with different fee rates for Fridays, Saturdays and Sundays.
- Taxi Marshall Levy – this was fully costed and paid for as part of the licensing fee.

Options/Alternatives considered:-

- Option 1 – PVFM accept the assumptions and resulting financial forecasts presented within the report and the budget position at Appendix 2.
- Option 2 – PVFM propose amendments to the assumptions which will change the resulting budget gap and financial forecasts.
- Option 3 – PVFM recommend all the budget reduction proposals included in this report to the value of £7.829m

for approval and the approach to the use of reserves and balances and as well as Council Tax and Adult Social Care Precept increases.

- Option 4 - PVFM request that further work is undertaken on some or all of the budget proposals and the approach to reserves and balances and that Cabinet considers a revised position.



The Director of Finance confirmed that these proposals constituted a valid budget that could be delivered.

RESOLVED that the Select Committee accepted and commended to Cabinet:

1. The national and regional policy landscape determining the context in which the Council was setting its revenue budget for 2019/20 and Medium Term Financial Strategy to 2023/24.
2. The impact of Oldham Council Policies and Strategies on the Council's budget setting process and the development of its Medium Term Financial Strategy.
3. The financial forecasts for 2019/20 to 2023/24 having regard to the Provisional Local Government Finance Settlement and associated funding announcements.
4. The key issues to be addressed in continuing to respond to the financial challenges facing the Council..
5. The 2019/20 Budget Reduction Proposals at a value of £7.829m.
6. The proposed use of £2.946m of reserves for specific purposes and £6.652m of corporate reserves to balance the 2019/20 budget .
7. The fees and charges schedule included at Appendix 5.
8. The pay policy statement included at Appendix 6.
9. The proposed Council Tax increase of 3.99% for Oldham Council services resulting in the charges set out at paragraph 17.3 and Table 22 of the report.
10. The proposed increase to the empty property premium from 50% to the maximum 100% allowed from 1 April 2019.
11. The proposal to draw on the Collection Fund for major preceptors of £105.824m for Borough Wide services and £92.090m for Council services.
12. The proposed budget for 2019/20 for the Council set at £223.939m.
13. The revised estimated budget reduction targets of £22.883m for 2020/21, £10.889m for 2021/22, £6.859m for 2022/23 and £4.160m for 2023/24

CAPITAL STRATEGY AND CAPITAL PROGRAMME 2019/20 TO 2023/24

Consideration was given to a report of the Director of Finance which set out the Capital Strategy for 2019/20 to 2023/24 and thereby the proposed 2019/20 capital programme, including identified capital investment priorities, together with the indicative capital programme for 2020/21 to 2023/24, having regard to the resources available over the life of the programme.

The proposed Capital Strategy and programme for 2019/20 to 2023/24 took the essential elements of the 2018/22 and previous years' strategies and programmes and moved them forward in the context of the financial and political environment for 2019/20.

In accordance with CIPFA guidance, the Strategy was presented so that it provided:

- A high-level long term overview of how capital expenditure, capital financing and
- treasury management activity contribute to the provision of services
- An overview of how the associated risk is managed
- The implications for future financial sustainability

The Cabinet Member for Finance and Corporate Resources, and the Director of Finance presented the report.

The Select Committee noted the priorities as set out in the report.

RESOLVED that:

1. The Capital Strategy for 2019/20 to 2023/24 at Appendix 1 of this report and summarised at section 2.1 be accepted and commended to Cabinet.
2. The capital programme for 2019/20 and indicative programmes for 2020/21 to 2023/24 at Annex C of Appendix 1 and summarised at section 2.2 to 2.6 of the report be accepted and commended to Cabinet.

HOUSING REVENUE ACCOUNT ESTIMATES FOR 2019/20 TO 2023/24 AND PROPOSED OUTTURN FOR 2018/19

Consideration was given to a report of the Director of Finance which set out the latest Housing Revenue Account (HRA) outturn estimate for 2018/19, the detailed budget for 2019/20 and strategic estimates for the four years 2020/21 through to 2023/24. The report also set out the recommended dwelling and non-dwelling rents and service charge increases to be applied from April 2019.

The Cabinet Member for Finance and Corporate Resources, the Cabinet Member for Housing and the Director of Finance presented the report.



The projected financial position for 2018/19 was estimated to be a £2.506m positive variance when compared to the original budget forecast for 2018/19 approved at the February 2018 Budget Council meeting. The majority of this variance was attributable to the re-profiling of HRA funded capital schemes into later years due to revisions to planned spending profiles.

The financial position for 2019/20 showed an estimated HRA closing balance of £19.477m which was considered to be sufficient to meet future operational commitments and the potential financial pressures identified in the risk assessment.

The 2019/20 position has been presented after allowing for an increase in rent of 3.4%.

The Government had advised that PFI properties were exempt from Central Government's 1% Social Rent Reduction Programme. As all Oldham housing stock was contained within two PFI schemes the 2019/20 budget would follow historic rent setting guidance of CPI plus 1%, resulting in an increase of 3.4%.

The Cabinet Member for Housing advised the Committee that as Universal Credit had been designed around a 52 rent year, tenants may suffer financial hardship given that 2019/20 is a 53 week rent year. The Cabinet Member advised that the Council intends to consider options to assist tenants so they do not fall into rent arrears.

RESOLVED that:

1. The forecast HRA outturn for 2018/19 (as per Appendix A) be accepted.
2. The proposed HRA budget for 2019/20 (as per Appendix B) be accepted.
3. The strategic estimates for 2019/20 to 2023/24 (as per Appendix D) be accepted.
4. The proposed increase to dwelling rents for all properties of 3.4% be accepted.
5. The proposed increase to non-dwelling rents as per individual contracts be accepted.
6. The proposal that PFI 2 and 4 service charges are unchanged be accepted.
7. The proposal to set PFI 2 concierge charges in line with actual costs for full recovery be accepted.
8. There was support for the proposal to assist tenants in receipt of Universal Credit where possible.
9. The report be commended to Cabinet.

TREASURY MANAGEMENT STRATEGY STATEMENT 2019/20



Consideration was given to a report of the Director of Finance which informed members of the strategy for 2019/20 Treasury Management activities including the Minimum Revenue Provision Policy Statement, the Annual Investment Strategy and Prudential Indicators, together with linkages to the Capital Strategy.

The Cabinet Member for Finance and Corporate Resources, and the Director of Finance presented the report.

The Strategy for 2019/20 covered two main areas.

Capital Issues

- The Capital Strategy and the Prudential Indicators
- The Minimum Revenue Provision (MRP) Policy Statement

Treasury Management Issues:

- The Current Treasury Position
- Treasury Indicators which limit the treasury risk and activities of the Council
- Prospects for Interest Rates
- The Borrowing Strategy
- The Policy on Borrowing in Advance of Need
- Debt Rescheduling
- The Investment Strategy
- The Creditworthiness Policy
- The Policy regarding the use of external service providers.

The report outlined the implications and key factors in relation to each of the above Capital and Treasury Management issues and made recommendations with regard to the Treasury Management Strategy for 2019/20.

RESOLVED that:

1. The Capital Expenditure Estimates as per paragraph 2.1.2 were accepted.
2. The MRP policy and method of calculation as per Appendix 1 was considered and accepted.
3. The Capital Financing Requirement (CFR) Projections as per paragraph 2.2.4 were accepted.
4. The projected treasury position as at 31/03/2018 as per paragraph 2.4.4 was accepted.
5. The Treasury Limit's as per section 2.4 was accepted.
6. The Borrowing Strategy for 2019/20 as per section 2.6 was accepted.
7. The Annual Investment Strategy as per section 2.10 including risk management and the creditworthiness policy at section 2.11 was accepted.

8. The level of investment in specified and non-specified investments detailed at Appendix 5 was accepted.
9. The report be commended to Cabinet.

10

COUNCIL TAX REDUCTION SCHEME 2019/20

Consideration was given to a report of the Director of Finance which set out the proposed Council Tax Reduction Scheme for 2019/20.

The Cabinet Member for Finance and Corporate Resources, and the Director of Finance presented the report.

Members were informed that there was a requirement to have a Council Tax Reduction (CTR) scheme to support residents who qualified for assistance in paying Council Tax. The Local Government Finance Act 2012 placed a requirement that each year a billing authority must consider whether to revise its Council Tax Reduction scheme or to replace it with another scheme. Any change to the 2019/20 scheme must be agreed by full Council in line with budget setting and no later than 10 March 2019. For Oldham, this would require the Council to agree a revised 2019/20 scheme at the 27 February 2019 Council meeting.

Members asked for and received clarification in relation to information as to entitlement to Universal Credit being taken as an automatic application for a Council Tax Reduction.

RESOLVED that:

1. The continuation to limit support to a maximum of 85% of Council Tax of a Band A property be agreed.
2. The treatment of information received from the Department for Work and Pensions (DWP) about Universal Credit entitlement as a claim for Council Tax Reduction be agreed.
3. The application of earnings disregards for Universal Credit/Council Tax Reduction (UC/CTR) claims as set out below-
 - a) Single claimant £5 per week
 - b) Couple £10 per week
 - c) Disabled/Carer £20 per week
 - d) Lone Parent £25 per weekbe agreed
4. The incorporation of housing costs into the UC/CTR calculation be agreed.
5. The application of disregards for Bereavement Support Allowance and post graduate master's degree loan and special support payments in the assessment of Council Tax Reduction be agreed.
6. The report be commended to Cabinet

The meeting started at 6.00 pm and ended at 8.35 pm

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OVERVIEW AND SCRUTINY PERFORMANCE AND VALUE FOR MONEY
SELECT COMMITTEE
05/02/2019 at 6.00 pm



Present: Councillors Curley, Davis, Harkness, Phythian and Stretton (Vice-Chair)

Also present: Rev. Jean Hurlston, Education Cooptee

In Attendance:

Anne Ryans	Director of Finance
Mark Stenson	Head of Corporate Governance
Andrew Sutherland	Director of Education and Early Years
Adrian Calvert	Education Partnership Leader
Fabiola Fuschi	Constitutional Services Officer

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Ahmad. Councillor Stretton chaired the meeting.

2 **URGENT BUSINESS**

There were no items of urgent business received.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF THE LAST MEETING**

RESOLVED that the minutes of the Overview and Scrutiny Performance and Value for Money Select Committee meeting held on 13th December 2018 be approved as a correct record.

6 **MINUTES OF THE OVERVIEW AND SCRUTINY BOARD TO NOTE**

RESOLVED that the minutes of the Overview and Scrutiny Board meeting held on 27th November 2018 be noted.

7 **POSITION STATEMENT ON EDUCATION STANDARDS 2018**

Consideration was given to a report of the Education Partnership Leader which sought to inform the Select Committee of the position statement on education standards in Oldham in 2018, as indicated by outcomes across key stages and in Ofsted inspections. The information pertained to all schools and Academies in Oldham.

Members were informed that, overall, key educational outcomes had improved in most areas in 2018. However, most standards remained below the national average levels. Improvements had been seen in Key Stage 2 assessments, as the percentage of Oldham pupils achieving the National Standards for Reading, Writing and Maths had increased by 6% from 2017 to 2018; this result had been better than the national increase of 3%. At Key

Stage 4, Oldham pupils, on average, had not improved their attainment from 2017 to 2018. However, some secondary schools had some excellent performances. With regards to Post 16 outcomes, this measure continued to be above the national average. Participation rate of year 11 pupils moving to education, employment or training had decreased slightly compared to 2017. However, it remained higher than in 2016. Participation data for Looked After Children was very positive, with 9.6% better than in 2016. The percentage of young people who were Not in Employment, Education or Training (i.e.: NEET) had also increased, but it remained lower than in 2016.

Ofsted outcomes were also reported. The general trend in primary sector was positive. Secondary schools had been inconsistent in performance when compared to England average. However, recent trends showed a good level of improvement.

The Select Committee sought and received clarification / commented on the following points:

- Measures to address issues (including food poverty and children's health and wellbeing) and to achieve priorities
 - It was explained that, through the Opportunity Area Programme, Oldham Council had formed a local partnership with early years providers, schools, colleges, businesses and charities to ensure that all children and young people had the opportunity to reach their full potential. 31 schools had been identified and support would be provided to their leadership and curricula. Some of these schools had English as an additional language; extra training would be put in place to ensure that schools had the time to embed in their day to day work. The Council had engaged students over the summer break via the Holiday Hunger scheme. Breakfast Clubs took place and food was being provided for children and, sometimes, also for parents. This was an opportunity to work closely with families. Measures were also in place to support children and young people with their mental wellbeing.

RESOLVED that the content of the report be noted.

8

LIBERAL DEMOCRATS BUDGET AMENDMENT PROPOSALS 2019/20

The Select Committee considered a report of the Head of Corporate Governance which outlined the Liberal Democrats' suggested amendments to the Administration's Budget Proposals for 2019/20. The report also offered some forward-looking proposals to achieve savings in future years. Investment proposals for £1.019m were also outlined in the document. These would be offset by the savings identified in 2019/20.

The Deputy Leader of the Liberal Democrat Group and Shadow Cabinet Member for Finance and Corporate Resources, accompanied by the Head of Corporate Governance, presented the proposals and addressed the enquiries of the Select

Committee. The Deputy Leader of the Liberal Democrat Group also commended the work of the Finance Team who provided assistance with the preparation of the budget.



It was explained that the Liberal Democrats were aware of the scale of financial challenge the Council was facing and the difficult choices that needed to be made to ensure a balanced budget could be presented to Council.

The Select Committee examined in detail the saving proposals.

OPP-BR1-001 Additional Vacancy Management factor to achieve greater efficiency including limiting the present use of agency staff and consultants – This suggestion extended the proposal of the Administration’s target of 1.5% by a further 1% to a total of 2.5%. Members agreed that it would be prudent to see first the outcome of the implementation of the Administration’s proposal before making a further increase. Therefore, the Select Committee was not minded to take forward this saving proposal.

OPP-BR1-102 Reduction in the number of Councillors from 60 to 40 and a review of the Electoral Cycle – Members agreed that no savings would be achieved within financial year 2019/20. Furthermore, the Council would have to apply to the Local Government Boundary Commission for England for this option to be investigated. There would be no certainty that the outcome of this process would meet the request. It was also noted that this proposal would have a negative impact on the effectiveness of the work done by Councillors in their wards. For the above reasons, the Select Committee was not minded to take forward this proposal.

OPP-BR1-103 Reduction in the General Training Budget agreed in 2018/19 to be made permanent – This was a proposal to make the Administration’s “one off” reduction for 2018/19 permanent. The Select Committee felt that, given the pressure that members of staff sustained currently, training allowed personnel to be flexible, and effective and it also safeguarded their professions. Furthermore, it was noted that this could have an impact on members of staff’s morale. It also affected staff retention. For the above reasons, the Select Committee was not minded to take forward this proposal.

OPP-BR1-104 Reduced Sickness Absence through more robust absence management procedures – It was explained that this proposal would achieve £13,000 savings via increased intervention at earlier stages including signs and symptoms of future potential absence. The Select Committee felt that systems and process were already in place to reduce sickness absence. Furthermore, it was noted that a feature of a good employer was to have a good sickness scheme to value its employees. Therefore, the Select Committee was not minded to take forward this proposal.

OPP-BR1-105 Review of car allowance as previously promised to reduce the amount paid as a lump sum to staff doing zero or minimal mileage – Considering that consultation with Trade Unions and individuals would need to take place before staff terms and conditions could be amended, the Select Committee was minded to recommend that the proposal was considered in 2019/20 as part of a wider review of the reward and recognition package, with no guarantee that the outcome would be acceptance of this proposal.

OPP-BR1-106 Reduce the subsidisation of Trade Union support provided by the Council following a reduction in membership – It was noted that there was no supporting evidence for this saving proposal. In addition to this, it was acknowledged that Trade Union Representatives needed to have time to represent and to work for their members. Therefore, the Select Committee was not minded to take forward this proposal.

OPP-BR1-107 Redesign of Communications and Marketing – This saving proposal looked at generating £0.150m in 2019/20 through ceasing the publication of the Borough Life Magazine and the Staff Matters newsletter together with other measures such as halting staff conferences. It was explained that, as the residents became more IT literate, there was less need to have Council's publications in paper copies and the savings generated by this proposal could be invested in essential services. The Select Committee felt that, as a review of Communications and Marketing services was already ongoing, it would be practical to wait for its outcome before considering this saving proposal. Therefore, the Select Committee was not minded to take forward this proposal.

OPP-BR1-108 Additional Bus Lane Enforcement to ensure consistency of provision within the Council controlled area - It was explained that this saving proposal would add a further lane (i.e.: Rochdale Road Oldham) to the additional five bus lane enforcement routes which were part of the Administration's budget reduction proposals. The Select Committee was favourable to the proposal but it considered practical to wait for the other bus lane enforcement routes to become embedded first. The Select Committee was minded to consider this proposal once the current Administration proposals were bedded in and shown to be effective.

OPP-BR1-109 Review of existing dimming regime – It was explained that there were several areas in Oldham where this measure could be implemented and the savings would be significant. The Select Committee felt that this was an estimated saving. Dimming schemes had been implemented by the Administration recently and it was felt that these should be evaluated before any further steps were taken. The Select Committee was not minded to take forward this proposal.

OPP-BR1-110 Reduce in travel budgets to ensure most efficient method of transport is used for essential Council

business – It was explained that this proposal had stemmed from a Freedom of Information Act request concerning the number of flights purchased by Oldham Council from January 2015 until the end of March 2018. A significant number of these flights were funded by external sources and some costs were incurred by the general fund. Management were already reviewing this process to ensure that the most economic form of travel was pursued. The Select Committee was not minded to take forward this proposal.

OPP-BR1-111 Generating additional income through increased renting out of artworks to other institutions and interested parties subject to security – The Select Committee felt that there was an ongoing investment proposal supported by the Council, the Arts Council and a private investor to change the old library into a heritage centre to allow more of the art collection to be on display. It was also felt that lending out part of the collection would have risk and insurance implications and the proposed savings were not significant to justify the expense and risk associated with the proposal. Therefore, the Select Committee was not minded to take forward this proposal.

OPP-BR1-112 Charging for leisure courses within Lifelong Learning to reduce the Council subsidy – The Select Committee felt that these courses were essential to fight loneliness and social isolation. Therefore, the Select Committee was not minded to take forward this proposal.

The Deputy Leader of the Liberal Democrat Group outlined the investment proposals. These would be funded by £1.019m savings identified for 2019/20:

- Additional £5.000m Investment in highways;
- Establishment of an Environmental Task Force (i.e.: £0.500m);
- To provide revenue funds to support the development of a new Crompton Healthcare Centre (i.e.: £0.434m);
- To restore the Administration's proposal to cut funding to Parish Councils and reduce District Executive budgets.

It was agreed that these investment proposals were not affordable as none of the Liberal Democrats' efficiencies outlined for 2019/20 had been endorsed by the Select Committee. However, the Chair recommended that the proposal concerning the new Healthcare Centre in Crompton be pursued via alternative routes and it was suggested that a conversation between appropriate shadow Cabinet members of the Liberal Democrat Group, the Administration and appropriate Officers of the Council should take place to see whether a scheme could emerge as part of the corporate strategy.

The Select Committee acknowledged the importance of resources made available at district and parish level. It was explained that the Administration had come to the view that there would be a review of district working with a reduction in budget and that Parish Councils should not be exempt from cuts

that the national Government had imposed on local authorities' budgets.



Oldham
Council

RESOLVED that the Select Committee recommended to the Cabinet that:

1. The following investment and the saving proposals for 2019/20 as summarised at Appendix A were noted but not recommended with the exception of:
 - a. **OPP-BR1-106 Review of car allowance as previously promised to reduce the amount paid as a lump sum to staff doing zero or minimal mileage** – which the Administration might wish to consider in 2019/20 as part of a wider review of the reward and recognition package, with no guarantee that the outcome would be acceptance of this proposal;
 - b. **OPP-BR1-108 Additional Bus Lane Enforcement to ensure consistency of provision within the Council controlled area** – which the Administration might wish to consider once the current Administration bus lane proposals were bedded in and shown to be effective;
2. The proposal concerning the new Healthcare Centre in Crompton be pursued via alternative routes such as a conversation between the members of the Liberal Democrat Group and Officers of the Council to see whether a scheme could emerge as part of the corporate strategy;
3. An in depth review of recycling rates within the borough be undertaken by the Select Committee with a view to identifying suggested improvements which would have the long term impact of potentially reducing the levy to support future budgets. This was agreed as an agenda item for a future meeting of the Select Committee.

9 **WORK PROGRAMME 2018/19**

RESOLVED that the work programme for 2018/19 be noted.

10 **DATE AND TIME OF NEXT MEETING**

RESOLVED that the date and time of the next meeting, Thursday 21st March 2019 at 6 p.m., be noted.

The meeting started at 6.00 pm and ended at 7.40 pm



OVERVIEW AND SCRUTINY BOARD

22/01/2019 at 6.00 pm

Present: Councillor McLaren (Chair)
Councillors Ball (Vice-Chair) and Taylor

Independent Members: Rev. Jean Hurlston

Also in Attendance:

Lori Hughes	Constitutional Services
Dami Awobajo	Head of Business Intelligence
Andrew Hunt	Strategy Partnerships and Policy Manager
Sheena MacFarlane	Libraries, Heritage & Arts
Claire Smith	Executive Nurse CCG
Andrew Sutherland	Director of Education and Early Years
Shirley Woods-Gallagher	Assistant Director of Education (SEND)
Andrew Robinson	POINT
Janet Wray	Nurse Consultant
Subnum Hariff-Khan	Library and Information Manager

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Curley, Leach, Toor and Williamson.

2 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

3 **URGENT BUSINESS**

There were no items of urgent business received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Overview and Scrutiny Board held on 27th November 2018 be approved as a correct record.

6 **MINUTES OF THE HEALTH SCRUTINY SUB-COMMITTEE**

RESOLVED that the minutes of the Health Scrutiny Sub-Committee held on 15th November 2018 be noted.

7 **MINUTES OF THE GREATER MANCHESTER COMBINED
AUTHORITY (GMCA) HOUSING, PLANNING AND
ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE**

RESOLVED that the minutes of the Greater Manchester Combined Authority (GMCA) Housing, Planning and Environment Overview and Scrutiny meetings held on 11th October 2018 and 15th November 2018 be noted.

8 **MINUTES OF THE GREATER MANCHESTER COMBINED AUTHORITY (GMCA) CORPORATE ISSUES AND REFORM OVERVIEW AND SCRUTINY COMMITTEE**

RESOLVED that the minutes of the Greater Manchester Combined Authority (GMCA) Corporate Issues and Reform Overview and Scrutiny Committee meetings held on 23rd October 2018 and 20th November 2018 be noted.

9 **MINUTES OF THE GREATER MANCHESTER COMBINED AUTHORITY (GMCA) ECONOMY, BUSINESS GROWTH AND SKILLS SCRUTINY COMMITTEE**

RESOLVED that the minutes of the Greater Manchester Combined Authority (GMCA) Economy, Business Growth and Skills Overview and Scrutiny Committee meetings held on 12th October 2018 and 16th November 2018 be noted.

10 **SEND - PROGRESS UPDATE**

The Board were provided with a detailed update on Oldham's progress against the Written Statement of Action (WSOA) related to the SEND Inspection by Ofsted and the Care Quality Commission (CQC) in October 2017. The Board had requested an update following the previous report in October 2018. The report also contained information on key related areas of work requested by the Board.

Oldham had been subject to bi-monthly joint monitoring/support meeting from the Department for Education (DfE) and NHS England related to progress against the WSOA. The outcome in September 2018 had been very positive with confirmation of a forward direction of travel and continuous improvement made in all areas. The inspection process by Ofsted had changed and all local areas with a WSOA for SEND would now be re-inspected and it was anticipated that this would take place anytime from March 2019. As part of the new process Oldham's bi-monthly monitoring/support with DfE/NHS England would continue until the revisit took place.

The DfE and NHS England recognised the work progress on the 'AMBER/GREEN' priority Area 3, particularly related to the timeliness of Education Health Care Plans within the 20-week statutory timescale. It was noted that significant progress had been made with reference to the timeliness of issuing plans being 100% with a similar figure predicted for February due to a more robust process being put into place and additional staffing.

The Board had requested an update on key areas at the meeting held in October. These included:

A Voice of the Child Corporate Strategy, which included SEND, had been developed with engagement and involvement of children and young people across numerous services. The delivery of the strategy would be co-ordinated under each agreed objective within the document. Communication plans would also be developed. The objectives were outlined in the report.

The contract on waiting times for intervention with reference to Children and Adolescents Mental Health Services demonstrated 100% compliance with key performance indicators with referrals screened within 24 hours and first contact within 12 weeks of referral.

The percentage of young people with Education and Health Care Plans (EHCs) in Oldham compared to statistical neighbouring and GM authorities was outlined in the report.

Members were informed that 10 EHC plans had been issued so far this year compared to none at this point last year.

The Board was invited to a SEND event on Sunday, 3rd February 2019.

Members thanked the staff for the hard work.

Members sought and received clarification on 12-week wait for healthy young minds and urgency was looked at as part of triage and put in place where needed. The whole school framework was an early intervention model. Members asked what was planned for the increasing number of home-schooled children and informed that funding had been made available for a co-ordinator doing home visits to assist where there was limited information and use the health visiting assessment which demonstrated joint working.

Members were pleased about young people and parents being involved in the design and asked how any issues were acted upon and officers were also asked about children's emotional and spiritual development and referred to an initiative at Kingfisher School. Members were informed of a health and wellbeing event that had been held where young people had presented the work and schools took the information back to develop practice. Students were also very involved in development of EHCs, every plan should have the voice of the child and at age 16 the ambition of the young person was

captured. Bespoke work had been done with regard to funding a sports development programme and individual goals.

Members asked if the performance was sustainable and if there was an informal external review. Members were informed of the bi-monthly visits from the DfE and CQC. Detailed audits were completed prior to those meetings and extensive internal governance was also in place. It was a continual journey and officers said there was sustainability with cultural change and the investment made by the local authority. An inclusion strategy was being developed and would possibly be launched in March 2019.

Members asked how many people may be involved in EHC plans and how often they were reviewed? Members were informed that there were 2,054 live EHC plans and all were subject to an annual review. Involvement depended on the needs of the young person which included assessments which were dependent on those particular needs.

Members asked about preparation for any upcoming inspection. Officers were aware of the challenges and working to develop a communications strategy and engage more widely.

RESOLVED that:

1. The SEND Update on progress against the Written Statement of Action (WSOA) be noted.
2. The Board to receive a short report in June or July 2019 following any outcome from Ofsted.
3. The Board to receive a further update in 12 month's time.

11

OLDHAM COUNCIL LIBRARIES UPDATE

The Board gave consideration to a report which provided an update on the Oldham Council Libraries' Performance and outlined current challenges and developments.

Oldham Libraries had made significant progress on library service improvements which built on past achievements and continued to innovate and invest in both service and staff development. Members were informed of improvements to library environments which reflected the changing use of libraries offering greater flexibility to use the space for cultural and digital events. Funding had been approved for the new Royton Library. Members were also informed that a Sensory Room had been launched in March 2018 and Oldham was the first library service in Greater Manchester to provide this type of facility.

Members were informed of activity work with youth workers and partners across Oldham, the working relationship with Manchester University and participation in the Carnegie Library Lab development programme which encouraged children between the ages of 3 – 6 to explore, investigate and learn through counting and coding activities. Oldham was also chosen as one of four authorities to deliver the ‘Reading Friends’ and had been provided with funding to deliver the programme across all 10 GM authorities. As part of this programme groups were being helped to combat social isolation through social reading activities.

The mixed model of the Home Library Services which included access to the RNIB service, collection by friend for family or home delivery by a volunteer and the digital officer which included the introduction of Micro:bit lending, coding clubs and e-books offer was also highlighted. The service had also been shortlisted for the North West Cultural Education Awards and awarded funded places for staff on courses and conferences. The volunteer offer was being strengthened by working with Arts and Heritage.

The Board were provided with the key performance statistics.

The Board were informed of significant building infrastructure challenges and continued investment was also required to upgrade self-service kiosks, wifi infrastructure and people counters to ensure Resident First continued to be supported as well as the ‘digital by default’ agenda. Libraries were welcoming and accessible at the forefront of the digital agenda. The service was working with colleagues to develop digital inclusion to understand needs but this was still being developed.

Members asked about support for areas without libraries and if the Library could supplement schemes delivered by partner organisations. Officers could discuss this arrangement and look at a model similar to that of materials delivered to residential homes.

Members asked what was included in the audio offer and were informed that the press reader was included which included 100’s of newspapers and other periodicals accessed with a library card.

Members commented on the innovative projects. Members asked about work with schools and how students were encouraged to use libraries. Members were informed of a revised school’s offer and work in partnership with Gallery Oldham which included a whole day visit, co-ordination and

development of a young people's volunteer scheme and targeting teenaged young people. Officers were developing a young people's focus group and speaking to the Youth Council and Oldham Theatre Workshop. Work was also ongoing with other focus groups and an analysis being undertaken to engage with communities.

Members referred to numbers dwindling on job clubs. Officers did not have the information readily available but would look into it.

Members asked about equalities and work with homeless people. Members were informed of work with the homeless, providing staff with awareness. Different models were being explored. A project had been done on holiday hunger.

Members made reference to partners who could meet challenges around digital access and were informed of some who had been identified such as Hack Oldham, schools and colleges.

Members also made reference to shared facilities and were informed of current shared sites.

RESOLVED that:

1. The update on Oldham Council's Libraries be noted.
2. The Board receive an update in six months' time which addressed the collaborative schools offer with a more in-depth update in twelve months.
3. The Board receive an update in 12 months which included the extension of home services to community centres and similar venues and homeless facilities.

12

GENERATION OLDHAM UPDATE

The Board gave consideration to a report which provided an update on the Generation Oldham Community Energy Programme.

Oldham Community Power was the largest community energy provider in Greater Manchester and had consolidated its position over the last 12 months. The wider Generation Oldham programme was progressing with the Council working with Forum for the Future to develop 'Power Paired' which was an online service to match up community energy groups with the owners of assets which could be used for community energy schemes. Oldham's leadership at GM level continued with the delivery of the COALESCCE EU funding project and a potential new approach to community energy modelling with a social investment managing organisation. The Council would be a

partner in a consortium bid to develop this new approach to which Oldham Community Power and other community energy organisations across GM could take advantage.

Oldham Community Power was the largest community energy scheme in Greater Manchester. A number of performance measures were recorded which included total money saved by the sites, total carbon saved since installation, value of community shareholding and number of society members.

Generation Oldham was established to help the community, engage on climate change, address more jobs across Greater Manchester in the low carbon economy and provide opportunities for benefits to residents.

Members queried other methods being used other than solar panels. Members were informed of renewable heating incentives such as mass boilers and heat pumps and owners being encouraged to retrofit.

Members raised the issue of providing energy to those in fuel poverty. Members were informed of spare power being provided to the grid at the present time. A consultation was expected on changes to the scheme.

Members queried Phases 2 and 3 and were informed that there was a challenge in the identification of buildings.

RESOLVED that:

1. The update on Generation Oldham be noted.
2. The Chair of Overview and Scrutiny Board meet with the Cabinet Member and the Strategy Partnerships and Policy Manager regarding Phases 2 and 3.
3. A Generation Oldham Update be provided to the Overview and Scrutiny Board in 12 months on how the programme was being promoted across Greater Manchester.

13 **GENERAL EXCEPTIONS AND URGENT DECISIONS**

There were no General Exceptions or Urgent Decisions to be noted.

14 **COUNCIL MOTIONS**

The Board gave consideration to a report which provided an update on two motions which had been referred to the Overview and Scrutiny Board by Council.

The first motion was entitled "Keeping Our Villages and Rural Areas HGV Free". A workshop had been convened on 8

January 2019 with members from the Board, Residents' Associations, Head of Public Protection and Highways Officers.

The workshop agreed to:

1. Work with residents' associations, starting with one or two pilot schemes within existing weight restriction areas in place with six to eight observers who would be trained by Trading Standards. Funding would be an issue for any signage and would need to be addressed.
2. Current weight restriction areas be reviewed with regard to signage.
3. Highways England be approached regarding signage on the M60 to continue through to the M62 and not via Broadway.
4. Diversion signs in the event of any M62 closure be progressed with Highways England.

The second motion was entitled "Improving Public Safety in Oldham's Night Time Economy". Full Council resolved to ask the Overview and Scrutiny Board to examine, in conjunction with relevant partners, including the Oldham College, Oldham Sixth Form College, University Campus Oldham, schools with post-16 provision, licensed premises and public and private hire taxi businesses, the practicality of establishing such schemes as soon as possible in our town and district centres.

The Board determined to have a workshop to address the motion's resolution.

RESOLVED that:

1. The outcomes of the Overview and Scrutiny workshop held on 8th January 2019 as outlined in the report be endorsed.
2. A workshop be organised to address the 'Improving Public Safety in Oldham's Night Time Economy' motion.

15 **OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME**

The Board gave consideration to the Overview and Scrutiny Board Work Programme for 2018/19.

RESOLVED that the Overview and Scrutiny Board Work Programme for 2018/19 be noted.

16 **KEY DECISION DOCUMENT**

The Board gave consideration to the Key Decision Document which listed key decisions to be taken from 14th January 2019.

The Board requested a report on Alexandra Park and the Northern Roots reports be scheduled for a future meeting and address what was being planned and how to use the Co-operative Council to include local residents.

RESOLVED that:

1. the Council's Key Decision Document be noted.
2. A report on Alexandra Park and Northern Roots be brought to future meetings.

17

DATE AND TIME OF NEXT MEETING

RESOLVED that the date and time of the next Overview and Scrutiny Board to be held on Tuesday, 5th March 2019 at 6.00 p.m. be noted.

The meeting started at 6.00 pm and ended at 7.57 pm

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OVERVIEW AND SCRUTINY BOARD
05/03/2019 at 6.00 pm



Present: Councillor McLaren (Chair)
Councillors Ball (Vice-Chair), Leach, Taylor, Toor and Curley

Also in Attendance:

Andrew Sutherland	Director of Education, Skills and Early Years
Tony Shepherd	Head of Learning Service
Joanne Betts	Principal Officer, Transport and Highways Policy
Nicola Strapps	Customer Development Manager
Luke Stockdale	Senior Consultant
Tim English	Principal Project Manager, Economy
Victoria Wood	Team Leader, Housing Strategy
Neil Crabtree	Head of Service, Public Protection
Dami Awobajo	Head of Business Intelligence
Sian Walter-Browne	Constitutional Services

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Larkin and Williamson.

2 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

3 **URGENT BUSINESS**

There were no items of urgent business received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Overview and Scrutiny Board held on 22nd January 2019 be approved as a correct record.

6 **MINUTES OF THE HEALTH SCRUTINY SUB-COMMITTEE**

RESOLVED that the minutes of the Health Scrutiny Committee held on 18th December 2018 be approved as a correct record.

7 **MINUTES OF THE GREATER MANCHESTER COMBINED AUTHORITY (GMCA) ECONOMY, BUSINESS GROWTH AND SKILLS SCRUTINY COMMITTEE**

RESOLVED that the minutes of the Greater Manchester Combined Authority (GMCA) Economy, Business Growth and Skills Scrutiny Committee meeting held on 7th December 2018 and 11th January 2019 be noted.

8 **MINUTES OF THE GREATER MANCHESTER COMBINED AUTHORITY (GMCA) CORPORATE ISSUES AND REFORM OVERVIEW AND SCRUTINY COMMITTEE**

RESOLVED that the minutes of the Greater Manchester Combined Authority (GMCA) Corporate Issues and Reform

Overview and Scrutiny Committee meeting held on 11th December 2018 and 21st January 2019 be noted.

9

MINUTES OF THE GREATER MANCHESTER COMBINED AUTHORITY (GMCA) HOUSING, PLANNING AND ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

RESOLVED that the minutes of the Greater Manchester Combined Authority (GMCA) Housing, Planning and Environment Overview and Scrutiny Committee meeting held on 10th January 2019 be noted.

Member queries in relation to the proposed briefing on the GM Children's Plan and Age-Friendly Greater Manchester would be forwarded to the Governance and Scrutiny Officer for response.

10

VIRTUAL SCHOOL ANNUAL REPORT AND TERM UPDATE

The Board gave consideration to a report of the Headteacher of the Virtual School which provided the Board with an overview of the work of the Virtual School in 2017/18.

The Board was informed that Oldham Virtual School worked to promote the educational achievements of Oldham's looked-after children regardless of where they were placed. It did not itself provide education, but recognised that schools were responsible for the educational outcomes of their children and held them to account for the provision they offered and to ensure that the life chances of each looked-after child were improved.

The aim of the Virtual School was to close the attainment gap between children who were looked-after and their peers who were not. This included work on supporting access to education, re-engaging pupils and monitoring attendance and exclusions.

The Board noted the following:-

IMPACT OF THE VIRTUAL SCHOOL 2017/2018

- In 2017 an improving picture of outcomes at Key Stage 2, ranking 19th (out of 151) nationally for % of LAC achieving expected standard in Reading, Writing and Maths (38%) compared to National LAC (32%), Regional (35%) and our statistical neighbours (30.1%)
- In 2017 increase in % of LAC pupils achieving grade 4 or above in English and Maths GCSE (30%) higher than LAC nationally (17.5%), regionally (16.8%) and against our statistical neighbour (18.6%); ranking 11th (of 151) nationally.
- Re-launch of the ePEP system, providing training and support to key partners. Improved quality of PEPs for school age children, with better tracking and monitoring
- No Permanent exclusions of looked-after children.
- Admission support for social workers and carers for children starting in reception and moving into Year 7.

PRIORITIES FOR 2018 /2019

- Implementation of new statutory duties
- Workforce Development with the Virtual School team and key partners
- Develop work with Early Years partners to improve 'school readiness' for looked-after children
- Develop work with Post 16 partners to ensure robust pathways to further education and employment
- Develop work with SEND partners to support the early identification of looked-after children with SEND
- Reduce levels of persistent absence for our looked-after children
- Reduce levels of fixed term exclusions for our looked-after children
- Contribute to the development and implementation of the 'Collaborative Framework' for Oldham
- Further develop systems and reporting linked to new staff roles within the Virtual School therefore improving data management and school performance

Members asked for and received clarification on the following:-

- Designated teachers – every school with a LAC had a designated teacher. The Council hosted termly forums for designated teachers and was looking to increase attendance at these.
- Outcome of Ofsted inspection – requiring improvement, moving to good. A report on their recommendations would be brought to a future meeting and the Action Plan would be included in the work programme. A copy of the Ofsted report would be circulated to Members.
- Work experience – this had been the main issue from the Pupil Voice survey and support was being built in for work experience and education beyond school. Significant work was undertaken to support care leavers.
- Support for individuals interested in drama, dance etc – this was catered for in the Opportunity Area. All children could benefit from these opportunities, which would give them their own unique experience.
- Pattern in exclusions – there was no particular pattern. There was an emphasis on inclusion in schools and improving the understanding of the issues surrounding LAC to try to minimise exclusions. This was a pioneering system generated in Oldham and had received very positive feedback in the Ofsted Annual Conversation.

RESOLVED that:

1. The report be noted.
2. That an update be provided in 12 months' time.
3. A report on the Ofsted recommendations be brought to a future meeting and the Action Plan be included in the work programme.
4. A copy of the Ofsted report be circulated to Members.

OLDHAM EDUCATION DISADVANTAGE AND SOCIAL MOBILITY UPDATE



Consideration was given to a report of the Head of Learning Service which provided a summary of the work of the Overview & Scrutiny Education Task and Finish Group on disadvantage and provided an update of the work of the Opportunity Area to influence social mobility for disadvantaged children and young people. Members noted that there was a specific education definition of “disadvantaged”.

The Board was updated on the work of the Overview & Scrutiny Education Task and Finish Group in relation to disadvantage. The Overview & Scrutiny Education Task and Finish Group was interested in local strategies to reduce disadvantage and the use of the related Pupil Premium. They sought to gain an insight into the associated challenges and opportunities faced by schools and academies, and to consider how the Group could assist. Two meetings had taken place with a selection of head teachers, officers and elected member representatives.

On 20th September, 2017 a round table discussion had taken place on the theme of ‘how to support social mobility and the attainment and wider achievement of disadvantaged children & young people in Oldham’. The elected members present were keen to support the schools, academies and the local authority in whatever way possible to help support the outcome.

On 21st November, 2018 the Overview & Scrutiny Education Task and Finish Group met again to examine developments in the education of children and young people who were disadvantaged in the borough. At a meeting at the Oldham Sixth Form College, officers presented evidence relating to 2018 educational outcomes and the challenge for 2019 & 2020. This included SEND, the Opportunity Area and its focus on disadvantage. The ensuing discussion reflected on the improvements to provision since the previous meeting and it was agreed that a summary of the work reviewed on the day, including Opportunity Area support, should be presented to the Overview & Scrutiny Board.

The Board was also updated on Opportunity Area Support. In autumn 2017 the Department for Education (DfE) identified Oldham as one of twelve Opportunity Areas. Oldham was chosen because the data indicated that children in the borough are less likely to have access to high quality education, employment opportunities and support when they need it than children from similar backgrounds, elsewhere.

The Board noted the Opportunity Area programme was a key part of the governmental priority of tackling social mobility and improving opportunities for young people in areas with both poor social mobility and schools that face challenges. The Oldham Opportunity Area was a collaborative venture by national and local government, education leaders and teachers, voluntary organisations and employers to give children and young people

across the borough the opportunities and support they deserved. It directed additional resources towards the borough over a 3 year period from 2018-2020.

Three priorities had been agreed and the Board was updated with progress against each of them. Programmes had been designed to strengthen the capacity of the local educational system across each of the 3 priority areas and it was anticipated that these priorities, which were designed to increase social mobility, would continue to be important beyond the life span of the Opportunity Area in 2020. It was recommended that the Overview & Scrutiny Education Task and Finish Group maintained their interest in supporting social mobility by seeking an update on progress in 12 months' time.

Members asked for and received clarification on the following:-

- The definition of “disadvantaged” – this was an education definition and there were many children that did not fit this narrow definition. The Council recognised that poverty affected education and work was being undertaken to identify the impact and how best to address this issue.
- Voluntary schemes to assist young carers outside of the classroom – it was understood that the social lives of young carers could be affected. Programmes were being considered and schools had a toolkit to help them understand the difficulties faced by young carers.
- Alteration of admissions criteria to enable young carers to have priority access to nearby schools – this could be considered.
- Links with the Youth Council – there were many links, especially in relation to the Opportunity Area. The Youth Council was one of the most active in the country and a credit to Oldham.
- Sustainability when the funding ceased – Strategies were in place and data and intelligence was being gathered to inform a future debate about funding.

RESOLVED that:

1. The report be noted.
2. That an update be provided in 12 months' time on the educational impact of the work being carried out by the Education, Skills and Early Years Service, supported by Opportunity Area funding, to improve social mobility across the community.
3. Progress and strategies for going forward would be discussed at the Task and Finish group in autumn.

GM2040 DELIVERY PLAN UPDATE

Consideration was given to a report of the Principal Officer, Transport and Highways Policy which provided an update on the delivery of the GM2040 Transport Strategy Delivery Plan 1 and the development of draft Delivery Plan 2.

The Board was informed that, in 2017, GMCA published the Greater Manchester 2040 Transport Strategy (2040 Strategy) which set out a long-term approach to planning for the transport needs and aspirations of the GMCA, the ten individual GM Districts and the Greater Manchester Local Enterprise Partnership (GMLEP).

The first GM2040 Delivery Plan covered the period 2016/17-2021/22. A Progress Report was published in November 2018 and provided an update on progress made in developing and delivering the schemes identified as part of Delivery Plan 1 over the period February 2017 – October 2018. This was summarised in the context of changes to the external environment and governance arrangements in Greater Manchester. The Progress Report also included an assessment of whether the interventions and policies were supporting delivery of the vision set out in the 2040 Transport Strategy in the form of an assessment against a series of key performance indicators (KPIs).

The Board noted that a second draft Delivery Plan for 2020–2025 had been developed in conjunction with the Greater Manchester Spatial Framework (GMSF) and was a statement of Greater Manchester’s transport investment and reform priorities for the next 5 years. It had been published alongside GMSF for consultation purposes. The closing date for responses, which could be made by email to 2040@tfgm.com or by making comments on the GMSF at www.gmconsult.org, was 18th March 2019.

Together the GMSF and the Delivery Plan documents demonstrated an integrated approach to transport and land use planning, which identified the strategic transport interventions required to deliver growth. Following consultation on the GMSF and the draft Delivery Plan 2, a final version of Delivery Plan 2 would be prepared for publication later in 2019, which would ultimately form part of the GMSF evidence base.

The Board noted the progress report and, in particular, the changes and progress that impacted directly on Oldham.

Members asked for and received clarification on the following:-

- Disabled access to Greenfield Station – this was linked to electrification and no progress could be made until a decision on this had been reached. This was still a priority and other options would be considered if electrification was not taking place.
- Could all electric vehicles use these charging points – yes, these were very technologically advanced and could provide rapid charging.
- Progress re flood management schemes – an update would be circulated.
- Transport services becoming fragmented – the policy was looking to deliver as a whole but it was acknowledged there was a lack of control over bus services.

RESOLVED :-

1. The report be noted.
2. That an update be provided in 12 months' time.
3. That an update on capital projects be added to the work programme for a report in September.

13

RESIDENT FIRST PROGRAMME, DELIVERING DIGITAL BY DESIGN UPDATE

Consideration was given to a report of the Customer Development Manager which provided an update on the:

- Programme overview
- Programme priority areas
- Achievements and benefits to date
- Member engagement
- Next steps

The Board was informed that the Resident First Programme, also known as Digital by Design, was part of Oldham's co-operative approach to making access to services easy and efficient, by enabling more residents to self-serve, whilst continuing to support those who needed it.

The programme design principles included:

- Increasing efficiency
- Digital First
- Thinking like a service user
- Improving Digital Inclusion
- Data to Intelligence.

The Board was informed that Phase 1 and Phase 2 of the programme were now complete. The initial investment in the programme concentrated on improving and increasing the services accessed online. Phase 1 delivered some quick wins in a number of service areas based on service and political priorities, including a re-launched website which created a solid foundation for self-service.

Phase 2 had concentrated on creating re-usable modular digital components that could be rolled out across the organisation (e.g. online form integrations, bookings and payments). This would increase efficiency and avoid the need to reinvent the wheel.

Following the programme's work the channel shift statistics were encouraging, showing an overall 10% increase in online activity and a 7% decrease in telephone contact. In the services worked with, there was on average a 20% drop in calls and a 27% increase in online activity. Customer satisfaction in those service had also been positive, from residents, members and staff alike.

The Board was informed that there was still much more to do. In order to ensure the increasing service demand, rising resident expectations in user experience and advancements in technology were met, the programme was moving into phase 3. This would explicitly focus on deep re-design of services that exploited technology, used automation and reduced service costs.

Phase 3 would look to be more fundamental in changing our delivery models to transform from a mainly mediated customer service offer to a predominantly self service one. Whilst improving the self serve offer it would be ensured that the mediated offer remained resilient to improve access for all, paying particular attention to those who could not self serve online.

The Board was informed the programme must also contribute to the Council's financial challenges and had a £2m savings target to achieve by 2020/21.

Members asked for and received clarification on the following:-

- Could the systems be accessed through libraries – it was confirmed that libraries could provide computers and support to enable access. Work was ongoing around social inclusion and supporting those who could not access Council systems on their own.
- Reduction of use of paper across the Council – Sharepoint, which allowed files to be used across activities was being trialled. Equipping officers with technology would reduce the need for paper.
- Could local Councillors access what had been reported and repaired in relation to potholes – this suggestion would be taken back for consideration. It was also necessary for caseworkers to have access.
- Performance indicators – the contact centre currently measures call length and the service was looking to measure the conversion rate of calls to online contact.

RESOLVED that:

1. The progress made in Phase 2 and the priority areas for Phase 3 be noted.
2. That an update be provided in 12 months' time.

14

HOUSING STRATEGY 2019

The Board gave consideration to a report of the Principal Project Manager, Economy.

The Board was informed that the Local Housing Strategy (LHS) was Oldham Council's main strategic document for housing and interrelated services. It helped set out the strategic approach in tackling fuel poverty, improving house conditions, and meeting the allocations and homelessness responsibilities. It helped

articulate the local strategic response to national and Greater Manchester housing priorities.

The Board were informed that the LHS underpinned and supported the delivery of a range of statutory housing responsibilities, ensuring that the Council could demonstrate that it had periodically reviewed the housing needs of its area in relation to both housing conditions and the needs of the borough.

Further legislation required that when the Council carried out such reviews, they also had regard to the special needs of chronically sick or disabled persons and reviewed the accommodation needs of gypsies and travellers residing in or resorting to the borough.

The LHS was supported by an up to date local housing needs assessment (LHNA) informed by a household survey and a large range of secondary data, which supported the strategic and statutory planning obligations of the local authority. The LHNA completed and complemented the assembly of the housing and planning evidence base for the borough.

The Board noted the new LHS was very much an evidence-backed strategy that added value to developing Oldham's new Local Plan and was insightful into informing and supporting how the Council could act in response to the new house building targets arising from the publication of the Greater Manchester Spatial Framework, to deliver high quality and more diversity of choice, tenure and price points in Oldham's housing offer.

Members asked for and received clarification on the following:-

- Infrastructure such as schools and doctors – the Place Plans were being mapped out and there would be workshops to identify issues in different areas.
- Quality and affordability of housing – many approaches would be considered, not just outright sale. The aim was to make best use of current and new-build stock.
- Could the Council decide what type of houses were needed – largely yes, as this would be supported from a strong evidence base.
- Vision for Oldham as a whole to ensure mixed communities in most areas – the approach suggested by the evidence base would be used in discussion with communities and would not be definitive.
- Options needed to make it easier for people to downsize and free up family houses – housing exchange schemes could be considered.
- Addressing absentee landlords and unsuitable accommodation – work was going on across Greater Manchester to identify new and better ways of working with the private sector.
- Input by voluntary sector and homeless – consultation would be very wide and the governance structure would be tasked with bringing all the strategies together.

- What had the evidence shown so far – a huge rise in the over-75 population which would affect what types of housing were needed.

RESOLVED that:

1. The phased approach of the development of the Housing Strategy and final approval timeline be noted.
2. The summary findings and direction of travel arising from the work completed to date be noted.
3. An informal meeting would be convened early in April 2019 to consider recommendation 3.
4. Workshop dates would be shared with Board Members.

15

CLEAN AIR PLAN - OUTLINE BUSINESS CASE

The Board gave consideration to a report of the Director of Environmental Services and a presentation.

The Board noted that, as directed by Central Government, the Greater Manchester Local Authorities were being asked to endorse the Outline Business case (OBC) for the Greater Manchester Clean Air Plan, as part of the feasibility study being carried out on their behalf by Transport for Greater Manchester (TfGM). The OBC was presented in detail at the meeting for consideration.

Members were informed that the Clean Air Plan would tackle the reduction in nitrogen dioxide and ensure the amount in the air was reduced to the legal limit. All of the Greater Manchester authorities were working together and, of the 152 stretches of road across Greater Manchester identified as needing action, 15 were in Oldham.

Members noted that there were 4 classes of Clean Air Zone and that this was not a congestion charge, as there would be no charge for compliant vehicles.

The Board was informed that the outline business case had to be submitted by 31st March 2019. Consultation would start on 15th May, with the full business case to be submitted by the end of 2019 and to come into force in 2021.

Greater Manchester was looking to start with the Class D option, focussing on buses, taxis and HGV's initially and would then move to Class C, which would include vans. Government funding of approximately £250M would be required to make this happen in Greater Manchester.

Members asked for and received clarification on the following:-

- Had the government referred to providing funding – no
- What would happen if there was no funding – the scheme would have to be considered in the light of the funding available.

- How would it be enforced – the government would provide cameras and number-plate recognition systems.
- Publicity for the Plan – this would be targeted at businesses as private cars would not be affected. TfGM had a communications group which would provide a standard message.

RESOLVED that:

1. That the Clean Air Plan OBC as presented be endorsed and recommended for approval.
2. That a further update be provided to the September meeting of the Board prior to the final business case being submitted.

16 **GENERAL EXCEPTIONS AND URGENT DECISIONS**

The Board gave consideration to a decision authorised under Rule 17 of the Council's Constitution. The Chair outlined the process for the agreement of decisions under the Rules.

RESOLVED that the General Exception and Urgency Decision related to the Auto Enrolment (Pensions) be noted.

17 **OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME**

The Board gave consideration to the Overview and Scrutiny Board Work Programme for 2018/19.

RESOLVED that the Overview and Scrutiny Board Work Programme for 2018/19 be noted.

18 **KEY DECISION DOCUMENT**

The Board gave consideration to the Key Decision Document which listed key decisions to be taken from 1st March 2019.

RESOLVED that the Council's Key Decision Document be noted.

19 **DATE AND TIME OF NEXT MEETING**

RESOLVED that the date and time of the next Overview and Scrutiny Board to be held on Tuesday, 18th June 2019 at 6.00 p.m. be noted.

The meeting started at 6.00 pm and ended at 9.25 pm

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Report to OVERVIEW AND SCRUTINY PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE

School Places Application Process

Portfolio Holder: Cllr Paul Jacques (Member for Education and Culture)

Officer Contact: Andrew Sutherland (Director of Education, Skills and Early Years)

Report Author: Andy Collinge (Head of School Support Services)
Ext. 4239

21 March 2019

Purpose of the Report

To provide a briefing and update to the Overview and Scrutiny Performance and Value for Money Select Committee (PVFM) on the school places application process.

To provide a statistical analysis of the allocation of school places over recent years to include the following:-

- Places Available
- Take up of places
- The percentage of residents who are offered a school place of choice (1st and 2nd preferences)
- The number of parents missing the school places application deadline
- An overview of schemes and initiatives designed to assist parents when applying for a school place.
- Overview of the current school place plans
- Future plans to increase parental choice.

Recommendations

It is recommended that the committee note the contents of the report and feedback any comments and suggestions to the Director of Education and Early Years and the Head of School Support Services. It is also recommended that a follow up report is provided to show evidence of improvements in the application process and the number of parents gaining a school place of their choice.

School Places Application Process

1 Background

1.1 The School Application Process:-

Allocation of Places

All school applications for allocation are through the Oldham Council website. <https://www.oldham.gov.uk/admissions>

Parents fill in the application online which is briefly as follows:-

Step-by-step guide to online applications

1. *Create an account (email and password required).*
2. *Verify your account (you'll be sent an email).*
3. *Click the link at the bottom of the email and sign in.*
4. *Continue with your application.*
5. *Add your child's details and the schools you are applying for.*
6. *Select the reasons for choosing the school(s) - e.g. sibling.*
7. *Check you have selected the correct schools and listed them in the right order.*
8. *Tick that you have read the disclaimer.*
9. *Print a copy of the summary.*
10. *Submit the application.*
11. *Check your email for confirmation.*

Once they have completed and submitted an application they simply wait for offer day and receive their email.

In year transfers

If parents wish to transfer their child to another school 'in year', the process is very similar. The LA coordinate transfers for the majority of schools in Oldham but for some schools parents have to go too directly to the school.

Parents apply on line and the previous school completes the background information. A place is then looked at by the Admissions Team.

The LA run drop ins on Thursday mornings at the One Stop Shop with staff from the Admissions Team available to support all types of applications.

1.2 School Allocation Data (Secondary)

Appendix One shows the detail of the number of places available in Oldham Secondary and Primary Schools for the years 2015 to 2019. In 2015 81% of parents were allocated a place in their preferred first choice of school, this dropped to 79 % in 2016, 73 % in 2017 and 2018 and has improved in 2019 to 74%. There has been significant pressure on places in the secondary sector in recent years due to an increasing population and the rapid expansion of a number of primary schools. In addition two secondary schools were closed by the Dfe in 2017 (Collective Spirit and the GMUTC). These closures put additional pressure on places in the borough.

1.3 **School Allocation Data (Primary).**

Appendix One shows the detail of the number of places in Oldham Primary Schools. The primary sector has been significantly expanded in the years 2011 to date in order to address demand caused by a rising population. In 2015 90 % of parents were allocated a place in their preferred first choice of primary school, this has stayed relatively static in the years 2015- 2019 rising to 92.5 % in 2016 and is currently at 90% for 2019.

2 **Current Position**

2.1 We are aware that improvements can be to the Admissions Process and work is already underway to increase the number of places available for pupils at good and outstanding schools. Once these places become available we strongly anticipate that the number of residents gaining a place at their first preference school will increase significantly. Increased provision of good and outstanding places will also help to reduce the number of school appeals in future years.

There are current plans to increase secondary schools places in the following:

Crompton House Academy – 112 additional places available in 2019
North Chadderton Academy – 30 additional places available in 2018
Oldham Academy North - 30 additional places available in 2019
Free School Wave 13. The LA is supporting a bid from Cranmer Trust to open a new secondary school in the town centre in 2022 providing an additional 240 places.

There are current plans to increase primary school places in the following schools/areas:-

East Oldham – 1 FE expansion in 2020 (not yet approved)
Clarksfield Primary School – 1 FE expansion in 2019
Free School Wave 13. There is a bid currently in place to open a new 2 FE Primary School in the Chadderton Area in 2020/21.

All these expansions will have a positive effect on the number of parents gaining a place for their children at a school of their choice.

Please note we are expecting announcements on Wave 13 Free School bids in Spring 2019.

Appendix Two provides a more detailed breakdown of the number of capital projects currently ongoing in the borough.

2.2 **Late Applications**

Any application received after the closing date is recorded as late. Once the offer dates have passed for primary and secondary offers, all applications that are on a waiting list are ordered by the oversubscription criteria and not by the date the application was received. Late applications are recorded until August (this is an IT system default).

The number of late applications received in Oldham is comparable to Tameside - who confirmed that of their 2759 received, 309 were recorded as late (11.20%). We have requested data on late application from other councils but at the time of writing these have not been received. We will continue to chase this data and provide it as soon as we are able.

The demographics of Oldham presents a significant challenge together with the high levels of migrants moving into Oldham who are not familiar with the application process. This is currently being addressed by the Emerging Communities Team who will be

running drop in sessions every month at Oldham Library to give new arrivals an opportunity to find out about services and what's on offer in Oldham. This will include advice on school places.

How Oldham school admissions inform and supports parents

In September, all maintained school nurseries receive leaflets to distribute to parents and posters to display in their settings. Posters are also sent out to libraries and children centers.

The Family Information service emails the PVI's and childminders a copy of the leaflet and poster. All settings are asked to inform parents of the application process and timeline to apply through their newsletters and webpages.

The LA sends an information letter to all primary schools. The letter is printed off by the school and given to each child in nursery and a separate letter to pupils in Year 6. Similarly, a year 5 letter is also sent to the primary schools to be handed to the pupil before the end of the summer holidays.

Oldham Councils marketing and communications team send out regular Facebook messages and tweets regarding the importance of application.

The School Admissions website contains comprehensive information and advises parents of the 'help' sessions that are available every Thursday in the Civic Centre (Access Oldham) from 10.00 am to 12 noon. Members of the public can also complete applications throughout the week at the Civic Centre (Access Oldham) supported by the 'Do it on line Team'

For reception and Year 6, the schools can view through SAM (school admissions module) which parents have made applications for their school (does not guarantee a place in reception) or secondary school. Oldham schools are active in encouraging parents to apply on time.

The Contact Centre provides information and advice to parents. Calls that are deemed to be 'level 3' are passed through to school admissions team to answer. As part of their continued training, the Contact Centre staff also support with the Thursday help sessions and come and work with the school admissions team. Q&A's and training is refreshed each year.

The School admissions team respond to emails well within the 10 day expected turnaround.

During the summer the school admission team contacts parents to establish why they have not made an application and to ensure a school place is allocated or the pupil's destination is recorded i.e. independent school.

2.3 Future Plans to Reduce the Number of late applications

We intend to speak to the marketing and communications team about how we can improve our lines of communication with parents. Regular reminders are sent to primary heads/offices to support parents to make applications on time. In addition the family information service to send regular reminders to PVI's and childminders.

We will consider targeting particular communities for example through targeting marketing in community centres and shopping centres/community hubs.

We will also look at targeting marketing internally to social workers and public health teams to further disseminate the message and importance about applying for a school place on time.

Finally we will undertake a survey parent/careers to explore the reasons for the reason(s) for making a late application and use this information to improve service delivery next year.

3 **Key Issues for Overview and Scrutiny to Discuss**

3.1 The key challenges for the borough and the school admissions service are to maximize the number of good and outstanding school places available to parents. This will result in more parents gaining a place in the school of their choice. We would be keen to hear of any other suggestions members may have that would reduce late applications.

4 **Key Questions for Overview and Scrutiny to Consider**

4.1 I would like to provide an update to the board at this time next year when some of the expansions in the secondary and primary sectors will have taken effect. I anticipate that the number of first preference allocations will increase at that point. I would also appreciate the opportunity to update the board on the implementation of the recommendations made in the report to engage further with the community and reduce the number of late or non-applications. In addition I would also like to opportunity to update members on what I anticipate will be a reduction in the number of appeals.

5. **Links to Corporate Outcomes**

5.1 A key link is the ambition to develop a co-operative service with the LA Admissions taking ownership to drive change and continue to work with a resident focus.

6 **Additional Supporting Information**

6.1 Please see attached appendices.

7 **Consultation**

7.1 N/a

8 **Appendices**

8.1 Appendix One – School Place Data

8.2 Appendix Two – Capital Works Update

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Appendix One

Secondary allocation data:

The number of places available in Oldham Secondary Schools for the year 7 Allocation:

2019 – 3543

2018 - 3359

2017 - 3337

2016 – 3322

2015 – 3252

The number and percentage of Oldham resident pupils offered a place in either an Oldham or Out of Borough school

Preference	No of applications 2019	Percentage
1	2493	74
2	367	11
3	127	3
4	30	
5	9	1 (4+5+6 prefs)
6	1	
Re-direction	362	11
Total	3389	100%

Preference	No of applications 2018	Percentage
1	2377	73
2	345	10.5
3	133	4
4	39	
5	11	1.5 (4+5+6 prefs)
6	3	
Re-direction	360	11
Total	3268	100%

Preference	No of applications 2017	Percentage
1	2313	73
2	345	11
3	108	3
4	33}	1 (4+5prefs)
5	7 }	
6	0	
Re-direction	363	12
Total	3169	100%

Preference	No of applications 2016	Percentage
1	2434	79
2	294	9.5
3	110	3.5

4	24 }	
5	1 }	1 (4,5+6 prefs)
6	3 }	
Re-direction	211	7%
Total	3077	100%

Preference	No of applications 2015	Percentage
1	2395	81%
2	253	8%
3	87	3%
4 – 6	23*	1%
Redirections	196	7%
Total	2954	100%

Primary Allocation Data:

The number of places available in Oldham Primary Schools for the Reception Allocation:

2018 - 3632

2017 - 3637

2016 – 3585

2015 – 3550

The number and percentage of Oldham resident pupils offered a place in either an Oldham or Out of Borough school

Preference	No of applications 2018	Percentage
1	3019	90
2	142	4
3	37	1
4	9	
5	4	0.5 (4+5+6 prefs)
6	1	
Re-direction	155	4.5
Total	3367	100%

Preference	No of applications 2017	Percentage
1	2775	89
2	136	4
3	28	1
4 - 6	3	
Re-direction	181	6
Total	3123	100%

Preference	No of applications 2016	Percentage
1	3045	92.5

2	109	3
3	30	1
4 – 6	5	0.05
Re-direction	101	3
Total	3290	100%

Preference	No of applications 2015	Percentage
1	2907	90
2	143	4
3	37	1
4 – 6	5	0.01
Re-direction	154	4.99
Total	3246	100%

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Schools Programme Highlight Reports

January 2019

Appendix Two

1) Programme Summary- Schools Projects (Updates) by funding stream

		Budget		Completion Date		Current Status	Risk	Comments
Basic Need 2018/19		Approved	Anticipated	Planned	Complete			
1	Greenfield Primary	6,168,000	6,168,000	Sep 19		G	G	
2	Royton & Crompton	5,171,000	5,171,000	Sep 19		G	A	
3	Oldham Academy	5,000,000	5,000,000	Sep 19		G	G	
4	Crompton House	8,000,000	8,000,000	Sep 19		G	A	
5	Holy Trinity Dobcross	250,000	250,000	Oct 18	Oct 18	G	G	Works Complete
6	Oasis Academy Dining	575,000	575,000	Oct 18		A	A	
7	North Chadderton	3,400,000	3,400,000	Oct 19		G	G	
8	Pupil Referral Unit	240,000	240,000	Sept 18	Jan 19	G	G	Works Complete
9	Oasis Extension (UTC)	350,000	400,000	Jan 18	Jan 18	G	G	Works Complete
	Free Schools							
10	Halcyon Way					G	A	
11	Secondary Free School			2022		G	A	
	Schools Suitability							
12	Glodwick Nursery	3,200	3,200	Apr 17	Apr 17	G	G	Complete
	Other							
13	Kingfisher Hydropool	750,000				G	A	

1: Greenfield Primary

Project Status: On Site

Key Milestones	Initial Date	RAG	Revised Date	RAG
Feasibility study / inception	02/15	G	02/15	G
Cabinet approval of proposals	02/15	G	02/15	G
Planning approval	02/18	G	02/18	G
Contractors tender return	02/18	G	02/18	G
Award of contract	03/18	G	06/18	G
Start on site	07/18	G	09/18	G
Construction complete / handover	08/19	G		

Key Risks / Issues	Detail

Financial detail
Total construction budget: £ 6,168,000
Total spend to date : £ 2,068,190
Estimated budget outturn: £ 6,167,184

Project Update

Update

Module bolting and weathering proofing continuing, erection of steel frame hall complete with delivery and installation of concrete plank floor completing this month – contractor commencing internal fit-out of building.

Summary

To address the increase demand and current shortfall of places in Saddleworth and Lees District a number of smaller projects have been carried out and temporary classrooms installed at Greenfield.

The school will be constructed on the adjacent school field, following which the old school will be demolished and replaced with a new sports facility.

2: Royton & Crompton

Project Status: On Site

Key Milestones	Initial Date	RAG	Revised Date	RAG
Application to PSBP2	07/14	G	07/14	G
EFA initial notification	02/15	G	02/15	G
Meeting with EFA Project director	04/16	G	04/16	G
EFA internal approvals process gateway	04/17	G	07/17	G
Planning – Committee Date	09/17	A	10/17	G
Construction commence	01/18	G	01/18	G
New build open – school move	04/19	A		
Demolition & landscape complete	11/19	A		

Key Risks / Issues	Detail

Financial detail

Total Council contribution budget: £ 5,171,000

Total spend to date : £ TBC

Estimated budget outturn: TBC

Project Update

Update

Main contract (Galiford Try) Progress update - 7 day delay recorded against critical path / internal activities primarily due to delays in Knauf plasterboard deliveries being due to a national shortage, this has now resolved itself and works have continued to progress well, this will not affect completion.

The delay to installation of windows as reported in May will continue to reflect as a delay on the envelope until completion of brickwork. Brickwork is progressing well although sequencing has changed with more areas progressing concurrently.

External works planned to commence 25/02. Tree removal to areas within the existing school ground will take place during the February ½ term as these cannot be removed during the nesting season.

Summary

Cabinet approval was given in September 2016 for the inclusion of Basic Needs funding of £3.5m + contingencies to allow the schools to be expanded by 2 forms of entry as part of the PSBP2 project.

Planning permission was agreed at a committee on 25th October 2017. Meetings are now taking place to coordinate the main contract and the separate retained building upgrade contract.

3: Oldham Academy North

Project Status: Discharge of Planning pre-commencement conditions

Key Milestones	Initial Date	RAG	Revised Date	RAG	Key Risks / Issues	Detail
Feasibility study / inception	10/16	G	10/16	G		
Cabinet approval of proposals	10/16	G	10/16	G		
Planning approval	12/17	G	12/17	G		
Contractors tender return	2/18	G	02/18	G		
Award of contract	3/18	G	05/18	G		
Start on site	07/18	G	09/18	G		
Construction complete / handover	08/19	G				
					Financial detail	
					Total construction budget: £ 5,000,000	
					Total spend to date : £ 450,601	
					Estimated budget outturn: £ 5,000,000	

Project Update

Update

Installation of modules commenced on site Thursday 10th January 2019 – currently 30 modules delivered with remaining 36 being delivered and installed for completion by Friday 25th January 2019, when commencement of internal fit-out will commence.

Summary

To carry out an expansion of the school to accommodate a significant increase in secondary pupils admitted each year. Planning approved December 2017

4: Crompton House

Project Status: Planning approval

Key Milestones	Initial Date	RAG	Revised Date	RAG
Feasibility study / inception	10/15	G	10/15	G
Cabinet approval of proposals	10/16	G	10/16	G
Planning approval	03/18	A	10/18	R
Contractors tender return	06/18	G	07/18	G
Award of contract	08/18	A		R
Start on site	TBC			
Construction complete / handover	TBC			

Key Risks / Issues	Detail

Financial detail

Total construction budget: £ 8,000,000

Total spend to date : £ 231,799

Estimated budget outturn: £ 8,000,000

Project Update

Update

Works commenced on site Monday 7th January 2019.

Summary

It is proposed to construct a large block extension, 3 storeys high, comprising of 28 general classrooms and teaching spaces to provide a 4 form entry expansion (i.e. an increase of circa 500-600 pupils). In addition a number of existing rooms will be refurbished and external areas modified.

5: Holy Trinity, Dobcross

Project Status: On site

Key Milestones	Initial Date	RAG	Revised Date	RAG	Key Risks / Issues	Detail
Feasibility study / inception	02/15	G	02/15	G		
Delegated approval of proposals	04/17	G	04/17	G		
Planning approval	03/18	G	02/18	G		
Contractors tender return	05/18	G	04/18	G		
Award of contract	06/18	G	05/18	G		
Start on site	07/18	G	07/18	G		
Internal construction complete / handover	09/18	G	9/18	G		
Extension complete/ handover	10/18	G	10/18	G		

Financial detail
Total construction budget: £ 250,000
Total spend to date : £ 222,895
Estimated budget outturn: £ 242,000

Page 59

Project Update

Update

Practical Completion Certificate achieved 3rd September 2018.

Summary

To address the increase demand and current shortfall of places in Saddleworth and Lees District a small project is proposed at Holy Trinity to increase the Published Admission Number by 5 pupils and to make the running of the school more efficient by implementing 7 years of classes each of 30 rather than 6 groups of mixed age classes spread across 7 years of school range.

6: Oasis Academy Dining

Project Status: Design/ costing

Key Milestones	Initial Date	RAG	Revised Date	RAG
Feasibility study / inception	12/16	G	12/16	G
Cabinet approval of proposals	06/17	G	TBA	A
Planning approval	TBC		TBC	
Contractors tender return	TBC		TBC	
Award of contract	TBC		TBC	
Start on site	TBC		TBC	
Construction complete / handover	TBC		TBC	

Key Risks / Issues	Detail
Budget shortfall	Met with Academy who are now considering the options for expansion and will discuss with Oasis group and come back preferred requirements

Financial detail
Total construction budget: £ TBC – Est £575,000
Total spend to date : £ 220,376
Estimated budget outturn: £ TBC

Project Update

Update

The outstanding proposal to install a mezzanine dining area has now been resurrected after being put on hold while Oasis re-evaluated their requirements. The previous design and procurement method are currently being reviewed as there is a shortfall in the budget. Oldham Council – Education to decide on funding options.

Summary

To address the increase demand for secondary school places by working with Oasis Academy to carry out changes to dining and teaching spaces to allow a permanent increase to the Published Admission Number and to take occasional additional in year increases. Temporary classrooms were installed 14th October to assist school to cope in short term with additional pupils and space issues around school. All works are internal to the building and will not require planning permission.

7: North Chadderton

Project Status: Design

Key Milestones	Initial Date	RAG	Revised Date	RAG
Feasibility study / inception	09/17	G	09/17	G
Cabinet approval of proposals	04/18	G	04/18	G
Planning approval	12/18	A		
Contractors tender return	01/19	A		
Award of contract	04/19	A		
Start on site	05/19	A		
Construction complete / handover	12/19	A		

Key Risks / Issues	Detail
Continued requests to change the layout from school are putting pressure on the programme, probable slippage 1 month.	

Financial detail
Total construction budget: £ 3.4m
Total spend to date : £ 58,194
Estimated budget outturn: £ 3.4m

Project Update

Update

Cabinet approved proposals in April 18.
 Unity instructed to proceed with design in June 18.
 Surveys and site investigations being undertaken at October 18 Half Term
 Design progressing to Planning Application submission

Summary

North Chadderton has a planned admission number (PAN) of 240. There is possibility to expand on land there. The cost for an additional 30 places per year group would cost circa £3.4m. Cabinet approved proposals in April 2018.

8: Pupil Referral / AP

Project Status: Detail design

Key Milestones	Initial Date	RAG	Revised Date	RAG	Key Risks / Issues	Detail
Feasibility study / inception	10/16	G	10/16	G	Building Control Approval	Awaiting response from Building Control
Cabinet approval of proposals	02/18	G	02/18	G		
Planning approval	01/18	G	01/18	G		
Contractors tender return	09/18	G	10/18	G		
Award of contract	09/18	A	10/18	G		
Start on site	10/18	A	11/18	G		
Construction complete / handover	12/18	A	01/19	G		
Financial detail						
Total construction budget: £ 240,000						
Total spend to date : £ 172,608						
Estimated budget outturn: £ TBC						

Project Update

Update

Currently awaiting Fire Brigade comments / approval to Building Control (BC) Application – all work on site complete, test certificates received and approved by BC. Occupation Certificate issued to enable use of premise by Kingsland School. BC to issue Completion Certificate upon receipt of final comments.

Summary

To resolve issues around current suitability of buildings used by the pupil referral unit and to consider possible alternative provision in addition to the pupil referral unit. Laurel Bank first floor former office space has been re-categorised as Education (Classification D1) to address the increase demand for pupil numbers at Kingsland School (PRU). Scheme required to refurbish and alter internal layout of first floor to provide necessary rooms / layout required by Kingsland School.

9: Kingfisher Hydro pool

Project Status: Procurement

Key Milestones	Initial Date	RAG	Revised Date	RAG
Feasibility study / inception	12/15	G	12/15	G
Cabinet approval of proposals – CIPB approved October 2015	TBC		TBC	
Planning approval	09/16	G	09/16	G
Contractors tender return	01/19	G		
Award of contract	01/19	G		
Start on site	03/19	G		
Construction complete / handover	10/19	G		

Key Risks / Issues	Detail

Financial detail
Total construction budget: £ 2,000,000 Council contribution : £750,000
Total spend to date : £ 78,365
Estimated budget outturn: £ TBC

Project Update

Update

1st Stage Tender returns due back 21st January 2019. Following discussions between all stakeholders – agreed that Kingfisher Special School will act as client for development progressing. Unity Partnership assisting Kingfisher School in client role.

Summary

The present hydrotherapy pool within Kingfisher Special School is in a dilapidated condition and facing several challenges due to increasing demand. A new pool has been proposed. Oldham Council and The Stoller Foundation have jointly offered an element of funding to the project with the school. Planning for the Hydro pool has been granted. The school has been successful in a bid for SEND funding to provide a small extension and internal alterations adjacent to the hydro pool site which has been incorporated within the scheme.

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Report to PVFM

Council Performance Report December 2018

Portfolio Holder:

Councillor Sean Fielding, Leader of the Council

Officer Contact: Dami Awobajo, Head of Business Intelligence

Report Author: Dami Awobajo, Head of Business Intelligence
Ext. 1559

Date: 21 March 2019

Reason for Decision

The purpose of this report is to allow:

- The review of Council Performance for December 2018
- The scrutiny of areas of underperformance as appropriate

Recommendations

- To note areas of good performance
- Agree improvement plans for any areas of under performance.

Oldham Profile in Numbers

POPULATION

Total Population (Mid 2016) **232,724** 

Male 49.3% 50.7% Female

Aged 0-15 25.3% Aged 16-64 58.9% Aged 65+ 15.8%

White 79.5% Pakistani 9.1% Bangladeshi 6.6% Other 4.9%

Census 2011/ONS MY Estimate 2016



INCOME & BENEFITS

Median Household Income **£24,652**

58.2% Employment Rate
11.7% Out of Work Benefits
2.9% Unemployment
7.5% ESA Benefits

CACI 2017/Census2011/DWP 2017



HOUSING

54.4% Owner Occupied

12.1% in Fuel Poverty
22.4% Social Rented
15.8% Private Rented
25.1% Claiming Council Tax Benefits/Housing Benefits

PRM in Oldham 2018/DECC 2014/Council Tax 2017



HOUSEHOLD INFO

Number of Households **94,946**

30.3% Single Person Households
13.1% Lone Parent Households
7.5% Overcrowded Households
60.7% with No Children

OMBC Council Tax 2017/Census 2011



98% with at least 1 qualification at KS4

63.7% School-Ready Children
59.2% with standard pass in GCSE English and Maths

96.4% young people aged 16 to 18 are in EET
92% staying in education or entering employment
29.6% Adults with No Qualifications

Positive Steps 2017/Census 2011/OMBC BIS 2017

HEALTH

16.3% Long Term Health Problems/Disabilities 

77.2 yrs Male Life Expectancy
80.9 yrs Female Life Expectancy
23.7% Currently Smoke

Obese Children

Reception: 10.2% Year 6: 21.4%

Census 2011/Public Health England 2016/Acorn 2015

CRIME

816.8 Crimes Recorded (per 10,000 of the Population) 

163.2 Theft Rate
62.0 Burglary (Dwellings) Rate
122.5 Criminal Damage Rate
81.2 Serious Violent Crime (ABH) Rate

GMP 2016

COMMUNITY

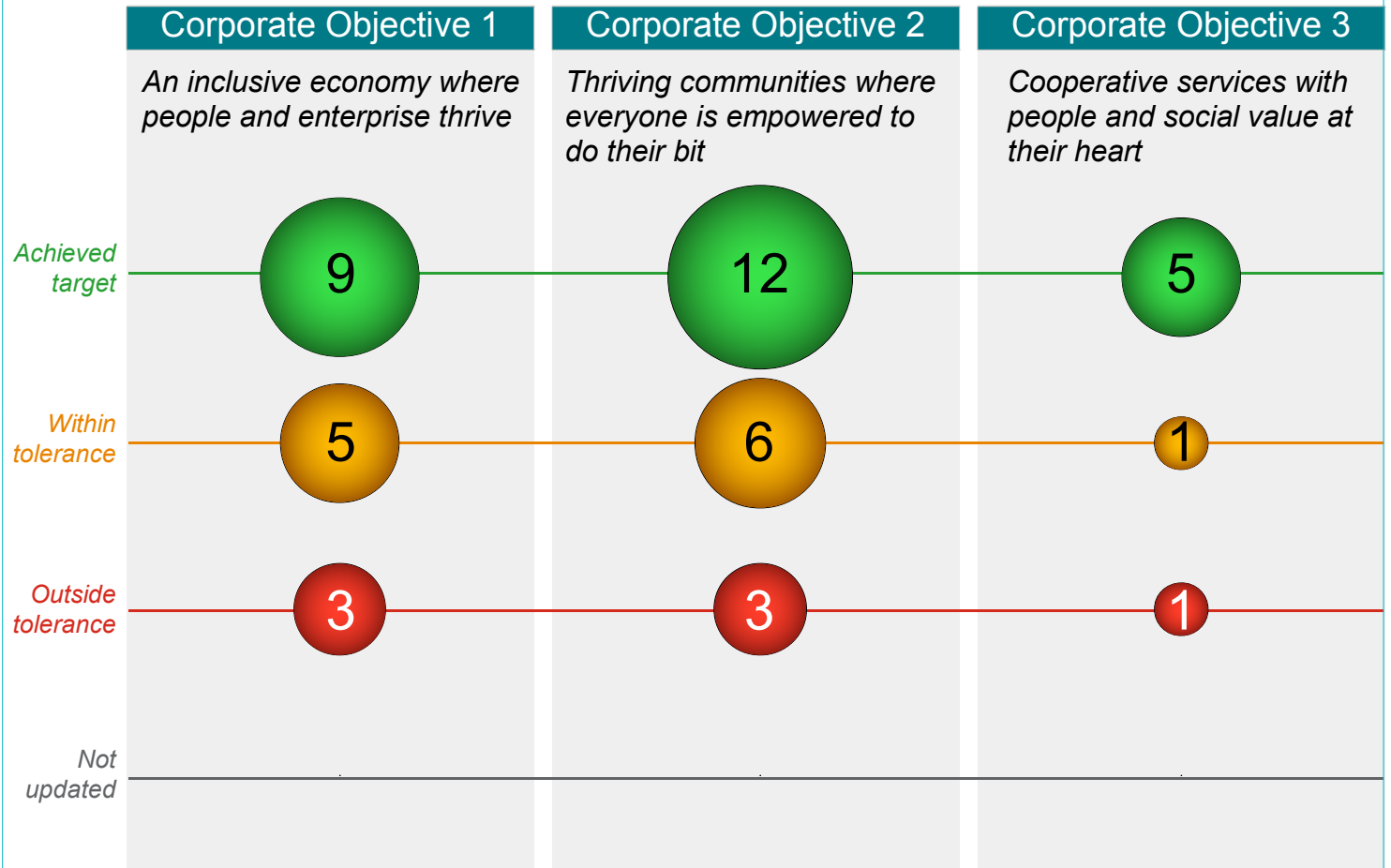
Satisfied with Local Area **71%** 

38% Volunteered in Last 12 Months
36% Local Election Turnout
26% Feel Involved in Community

YYC 2013 / OMBC Election team 2016

Performance Measures by Objective

Details in Appendices I and II



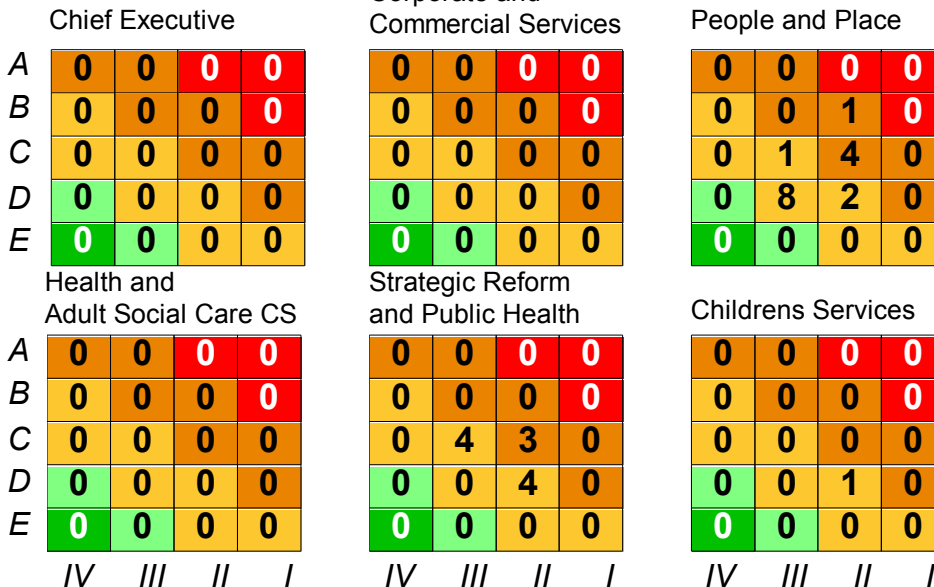
Action Summary

Details in Appendix III

	Total Actions	Updates commence 31 Dec 2018				
		Not Updated	Complete	On Track	Behind Schedule	Unlikely to Achieve
Chief Executive	2			2		
People and Place	27			21	6	
Health and Adult Social Care CS	7			7		
Childrens Services	13			10	3	
Corporate and Commercial Services	7			7		
Strategic Reform and Public Health	14			12	2	
Admin Priority only	33			24	9	

Details in Appendix IV

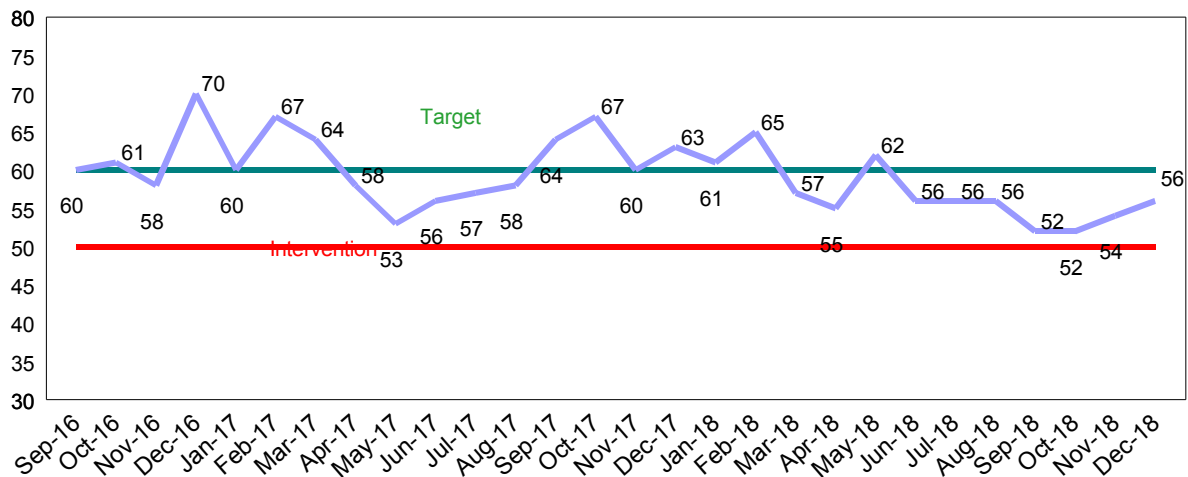
Risk Summary



Likelihood	Impact
A Very High	I Catastrophic
B High	II Critical
C Significant	III Marginal
D Low	IV Negligible
E Very Low	

RAG-rated Performance Measure Trend (December 2018)

Performance Measures that achieved their target as a percentage of all reported Performance Measures. The aim is for 60% or more of the Performance Measures to have met their target.

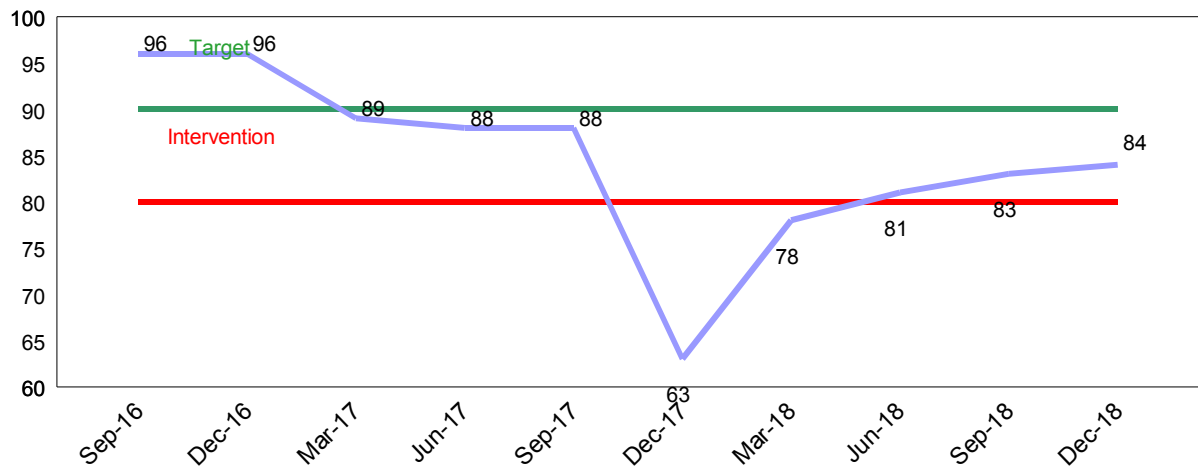


This Quarter (Dec 18) **Prev. Quarter (Sep 18)**

No Update	0	0
> 5% off Target	7	5
Off Target	12	14
Achieved Target	26	26

Action Trend (December 2018)

Corporate Actions that are on track or completed as a percentage of all reported Corporate Actions. The aim is for 90% or more of the Corporate Actions to be on track or complete.



This Quarter (Dec 18) **Prev. Quarter (Sep 18)**

No Update	0	0
Unlikely to achieve	0	1
Behind schedule	11	11
On track	59	58
Complete	0	0

SICKNESS (year to date)

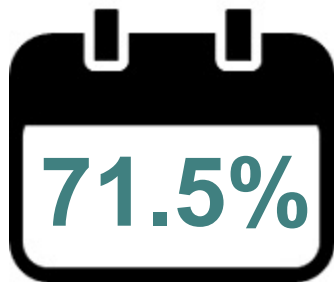


average days lost to sickness

top 3 reasons

The 3 most common causes of sickness are Musculo- Skeletal (29.82%), Mental Health (28.66%) and Stomach, Liver and Digestion related (8.26%)

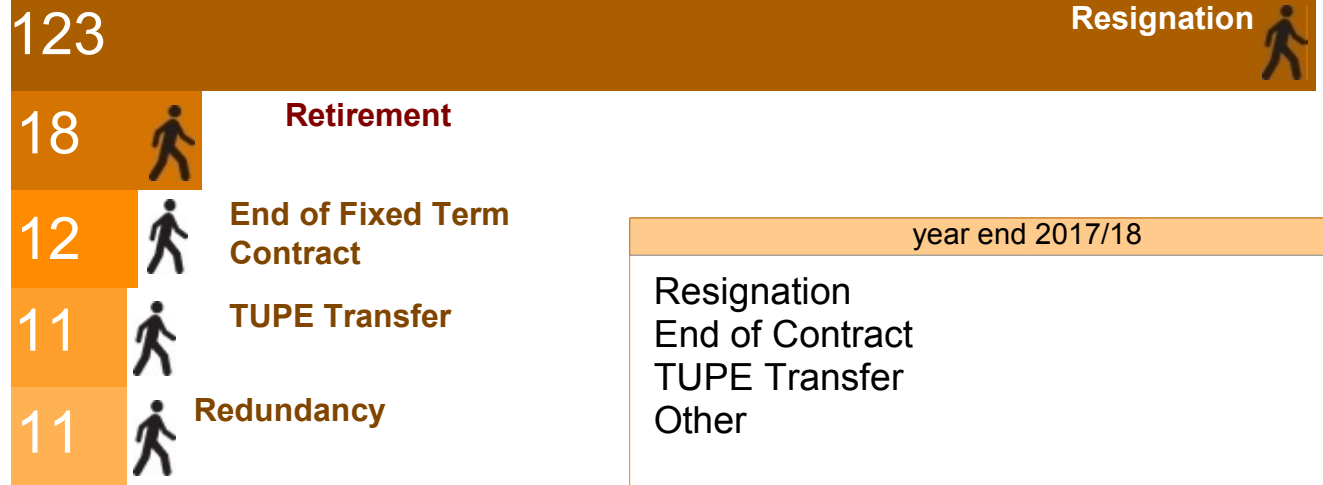
LONG TERM SICKNESS (year to date)



of days lost are due to long-term sickness

Long term absence is classed as any absence that is longer than 20 working days in duration.

TOP 5 REASONS FOR LEAVING (year to date)



year end 2017/18

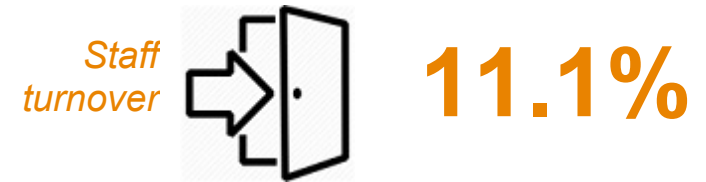
Resignation	186
End of Contract	13
TUPE Transfer	11
Other	13

SICKNESS TOP 3 DIVISIONS (year to date)

1	Economy	9.62 days per FTE
2	Public Health - Youth and Leisure	8.96 days per FTE
3	Children's Communities and Early Intervention	6.06 days per FTE

Average days FTE per employee is calculated by total sick days in the service since the start of the year divided by total number of FTE. Smaller service's figures may be more disproportionately affected by individual instances of long terms absence

TURNOVER (year to date)

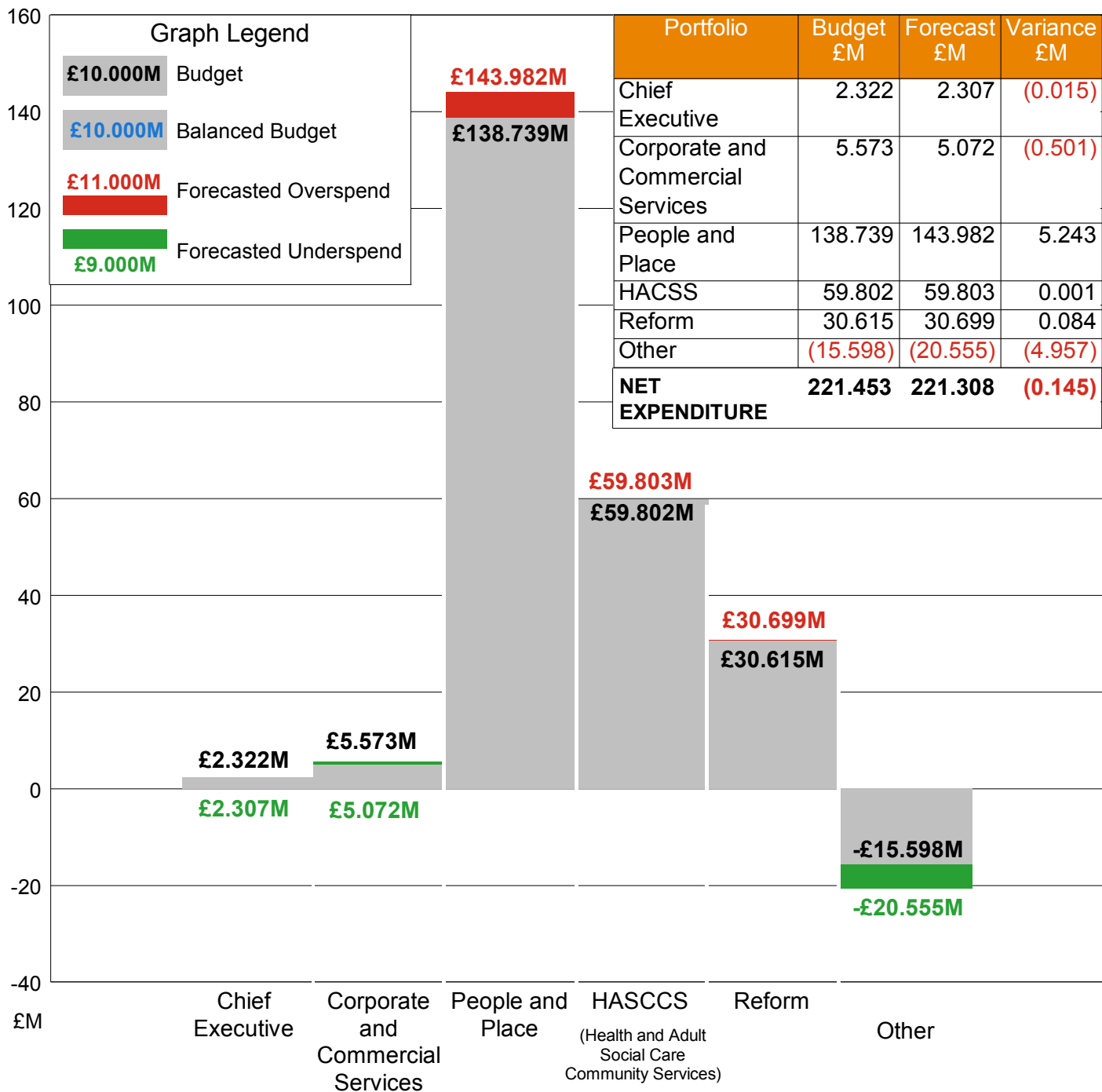


TURNOVER (rolling 12 months)



Budget Forecast

Month 8 2018/19



Approved 2018/19 Budget Reductions

Quarter 3 2018/19

Work in progress

£0.000M



Delivered

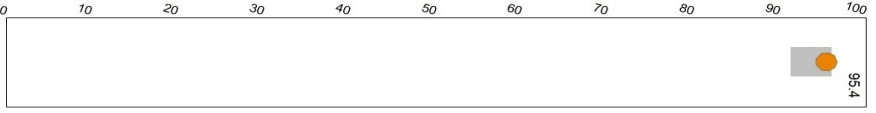
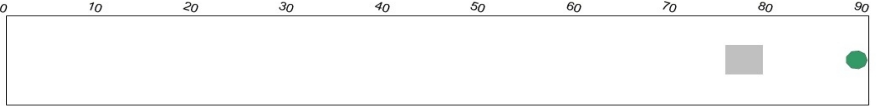
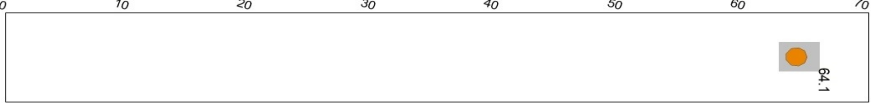
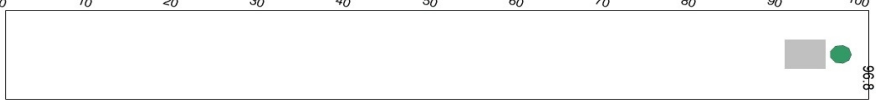
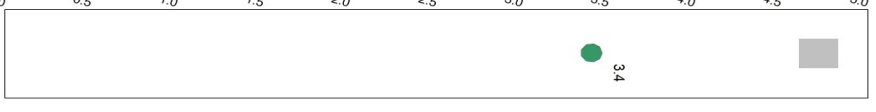
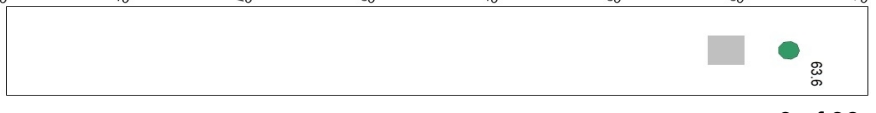
£6.686M

Appendices

- I Corporate Measure detail
- II Red Corporate Measure Follow-up Action(s)
- III Corporate Plan Actions detail
- IV High-level Directorate Red Risk(s)

Appendix I - Corporate Measure Detail

Admin Priority	Measure Name	Portfolio	Notes	GMCA Average	2017/18 Year End Outturn	2018/19 Year End Ambition	Previous Period	Current Month Target	Current Month Actual and Status		
									tolerance (+/- 5% of target)	LEGEND	● on or better than target ● within tolerance ● worse than tolerance
START WELL : Children and Young people get the best start in life and make the most of their education											
✓	M819(CP) KS4 Basics (% of children who achieve level 4+ in both English and Maths at Key Stage 4)	Cllr P Jacques	Annual	61.8%	59.2%	60.5%	(Prev Yr) ACTUAL 58.5% TARGET 59.3%	60.5%			
✓	M730(CP) Percentage of pupils achieving the national standard in reading, writing and mathematics at the end of Key Stage 2	Cllr P Jacques	Annual	65.00%	57.00%	61.00%	(Prev Yr) ACTUAL 57.00% TARGET 57.00%	61.00%			
✓	M729(CP) Percent of children receiving their 1-3 preference of school place for the September intake in Reception and Year 7	Cllr P Jacques	Annual		New Measure	92.0%	(Prev Yr) ACTUAL 0.0% TARGET 0.0%	92.0%			
✓	M721(CP) Percent of Oldham schools that are judged as good or outstanding by Ofsted	Cllr P Jacques	Quarterly		84.0%	89.0%	(Prev Qtr) ACTUAL 80.0% TARGET 89.0%	89.0%			
✓	M716(CP) Timeliness of quality EHC plans: Percent completed within 20 weeks over 12 months	Cllr P Jacques	Monthly	63.5%	New Measure	60.0%	(Prev Mth) ACTUAL 21.6% TARGET 60.0%	60.0%			

Admin Priority	Measure Name	Portfolio	Notes	GMCA Average	2017/18 Year End Outturn	2018/19 Year End Ambition	Previous Period	Current Month Target	Current Month Actual and Status
✓	M700(CP) Attendance rates in Oldham Primary and Secondary Schools	Cllr P Jacques	Quarterly		95.4%	96.0%	(Prev Qtr) ACTUAL 95.2% TARGET 96.0%	96.0%	
✓	M649(CP) Percentage take up of 2 year-old children benefitting from funded early education places	Cllr P Jacques	Quarterly		85.8%	85.0%	(Prev Qtr) ACTUAL 88.7% TARGET 79.0%	79.0%	
✓	M648(CP) % of children who have reached a Good Level of Development (GLD) at the end of the Early Years Foundation Stage.	Cllr P Jacques	Annual		63.7%	66.0%	(Prev Yr) ACTUAL 63.7% TARGET 65.0%	66.0%	
	M639(CP) Achieve the expected standard for the childhood immunisation programme as indicated by uptake of MMR at age 5	Cllr Z Chauhan	Quarterly		96.8%	95.0%	(Prev Qtr) ACTUAL 96.8% TARGET 95.0%	95.0%	
	M640(CP) 16 to 17 year olds who are not in education training or employment (NEET)	Cllr S Mushtaq	Monthly	3.4%	3.6%	3.5%	(Prev Mth) ACTUAL 3.4% TARGET 4.6%	4.6%	
	M655(CP) Percentage of children seen by an NHS dentist in the last 12 months	Cllr Z Chauhan	Quarterly		New Measure	60%	(Prev Qtr) ACTUAL 63% TARGET 60%	60%	

Admin Priority	Measure Name	Portfolio	Notes	GMCA Average	2017/18 Year End Outturn	2018/19 Year End Ambition	Previous Period	Current Month Target	Current Month Actual and Status
	M668(CP) Number of children looked after by the authority - snapshot at end of month (measure now under review)	Cllr A Chadderton	Monthly		New Measure	400 - 725	(Prev Mth) ACTUAL 532 TARGET 400 - 725	400 - 725	<p>A horizontal bar chart with an x-axis from 0 to 800 in increments of 100. A grey bar represents the target range from 400 to 725. An orange dot indicates the actual value at 534.0.</p>
	M738(CP) Participation of 17 year olds in education or training (counted as Year 12 year group under CCIS)	Cllr P Jacques	Quarterly		94.00%	95.00%	(Prev Qtr) ACTUAL 93.20% TARGET 92.20%	92.20%	<p>A horizontal bar chart with an x-axis from 0 to 100 in increments of 10. A grey bar represents the target range from 92.20 to 95.00. A green dot indicates the actual value at 94.7.</p>
	M860(CP) Percent of all infants due a 6-8 week check that are totally or partially breastfed	Cllr Z Chauhan	Quarterly	39.3%	38.0%	40.0%	(Prev Qtr) ACTUAL 38.0% TARGET 40.0%	40.0%	<p>A horizontal bar chart with an x-axis from 0 to 45 in increments of 5. A grey bar represents the target range from 40 to 45. An orange dot indicates the actual value at 39.0.</p>

Admin Priority	Measure Name	Portfolio	Notes	GMCA Average	2017/18 Year End Outturn	2018/19 Year End Ambition	Previous Period	Current Month Target	Current Month Actual and Status
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LIVE WELL : Adults of working age benefit from inclusive growth, live well and are empowered to do their bit

✓	M659(CP) Percent of NHS Health Checks offered which were taken up in the Quarter	Cllr Z Chauhan	Quarterly		42.0%	50.0%	(Prev Qtr) ACTUAL 42.0% TARGET 50.0%	50.0%	<p>A horizontal bar chart with a scale from 0 to 80. A grey bar represents the actual performance at 42.0%, and a green dot represents the target at 50.0%.</p>
✓	M408(CP) Total new homes built	Cllr H Roberts	Quarterly	486	New Measure	289	(Prev Qtr) ACTUAL 163 TARGET 144	216	<p>A horizontal bar chart with a scale from 0 to 250. A grey bar represents the actual performance at 163, and a green dot represents the target at 144.</p>
✓	M256(CP) Number of life long learning enrolments	Cllr S Mushtaq	Monthly		7,055	8,650	(Prev Mth) ACTUAL 4,216 TARGET 3,327	3,556	<p>A horizontal bar chart with a scale from 0 to 4,500. A grey bar represents the actual performance at 4,216, and a green dot represents the target at 3,327.</p>
	M63(CP) Number of visitors to Gallery Oldham	Cllr P Jacques	Quarterly		101,934	90,000	(Prev Qtr) ACTUAL 50,635 TARGET 43,000	67,500	<p>A horizontal bar chart with a scale from 0 to 80,000. A grey bar represents the actual performance at 50,635, and a green dot represents the target at 43,000.</p>
	M69(CP) Number of library visits per 1000 population. To library service points - not including web visits	Cllr P Jacques	Monthly		5,755	5,774	(Prev Mth) ACTUAL 5,674 TARGET 5,774	5,774	<p>A horizontal bar chart with a scale from 0 to 6,000. A grey bar represents the actual performance at 5,674, and a green dot represents the target at 5,774.</p>
	M197(CP) Number of visits to OCL Leisure Centres per 1000 population	Cllr Z Chauhan	Quarterly		New Measure	5,156	(Prev Qtr) ACTUAL 2,606 TARGET 2,578	3,867	<p>A horizontal bar chart with a scale from 0 to 4,000. A grey bar represents the actual performance at 2,606, and a green dot represents the target at 2,578.</p>

Admin Priority	Measure Name	Portfolio	Notes	GMCA Average	2017/18 Year End Outturn	2018/19 Year End Ambition	Previous Period	Current Month Target	Current Month Actual and Status
	M240(CP) Provision of high quality care: adult social care (CQC ratings for ASC providers)	Cllr Z Chauhan	Quarterly		New Measure	62	(Prev Qtr) ACTUAL 63 TARGET 62	62	
	M409(CP) Percentage of completed homes that are affordable	Cllr H Roberts	Quarterly	22.0%	New Measure	26.6%	(Prev Qtr) ACTUAL 0.0% TARGET 14.6%	9.7%	
	M548(CP) Proportion of adults with learning disabilities in paid employment in England	Cllr Z Chauhan	Quarterly	5.6%	New Measure	4.0%	(Prev Qtr) ACTUAL 2.4% TARGET 2.5%	3.0%	
	M645(CP) Number who successfully quit smoking at 4 weeks	Cllr Z Chauhan	Quarterly		606	1,065	(Prev Qtr) ACTUAL 323 TARGET 533	799	
	M646(CP) Early Help - Percentage of cases showing improvement	Cllr A Ur Rehman	Monthly		65.4%	65.0%	(Prev Mth) ACTUAL 62.4% TARGET 65.0%	65.0%	

Admin Priority	Measure Name	Portfolio	Notes	GMCA Average	2017/18 Year End Outturn	2018/19 Year End Ambition	Previous Period	Current Month Target	Current Month Actual and Status
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AGE WELL : Older people live fulfilling lives and form part of an engaged and resilient community

✓	M565(CP) Delayed days (per 100,000 of the population) aged 18+ attributable to social care in England	Cllr Z Chauhan	Monthly	127 days	New Measure	926 days	(Prev Mth)	677 days	<p>ACTUAL 356 days TARGET 594 days</p>
✓	M543(CP) Number of individuals (65+) in a permanent residential or nursing placement – per 10,000 population 65+	Cllr Z Chauhan	Monthly		New Measure	200	(Prev Mth)	200	<p>ACTUAL 210 TARGET 200</p>
✓	M141(CP) Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement / rehabilitation services	Cllr Z Chauhan	Monthly	83.2%	90.0%	93.0%	(Prev Mth)	93.0%	<p>ACTUAL 91.7% TARGET 93.0%</p>
	M863(CP) Percent of eligible adults aged 65+ who have received the flu vaccine	Cllr Z Chauhan	Annual	72.2%	74.3%	75.0%	(Prev Yr)	75.0%	<p>ACTUAL 72.9% TARGET 60.0%</p>

Admin Priority	Measure Name	Portfolio	Notes	GMCA Average	2017/18 Year End Outturn	2018/19 Year End Ambition	Previous Period	Current Month Target	Current Month Actual and Status
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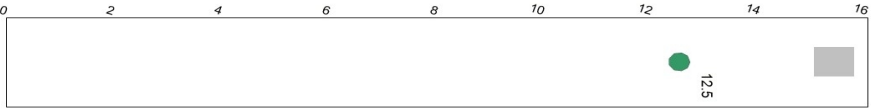
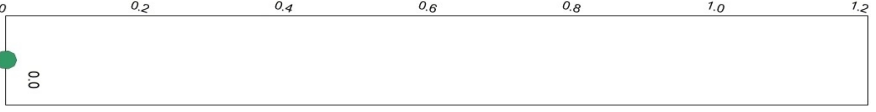
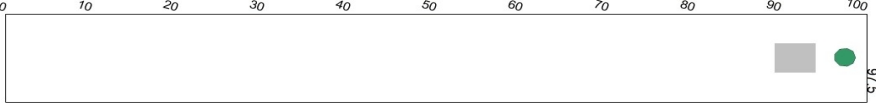
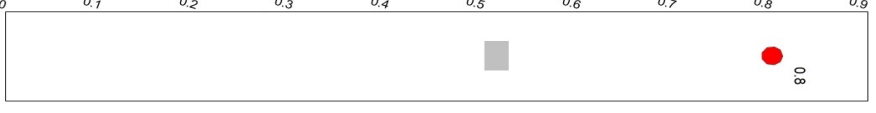
PLACE : An organisation that works cooperatively with residents and partners to deliver for Oldham

✓	M890(CP) Highways: Classified Network Surface Condition (Percentage of principal roads requiring maintenance)	Cllr A Shah	Annual		New Measure	6.0%	(Prev Yr) ACTUAL 0.0% TARGET 0.0%	6.0%	
✓	M501(CP) Percentage of Household waste sent for Reuse, Recycling or Composting	Cllr A Shah	Monthly	48.99%	39.85%	44.75%	(Prev Mth) ACTUAL 43.02% TARGET 41.82%	39.52%	
✓	M275(CP) Percentage of minor planning applications determined in time	Cllr H Roberts	Quarterly		66.0%	80.0%	(Prev Qtr) ACTUAL 98.8% TARGET 80.0%	80.0%	
✓	M274(CP) Percentage of major planning applications determined in time	Cllr H Roberts	Quarterly		75.0%	80.0%	(Prev Qtr) ACTUAL 83.3% TARGET 80.0%	80.0%	
	M126(CP) Percentage CO2 reduction on 1990 baseline	Cllr A Jabbar	Annual 3yr in arrears		41.0%	40.0%	(Prev Yr) ACTUAL 41% TARGET 38.4%	40.0%	
	M493(CP) Streets and grounds inspection issues	Cllr A Shah	Monthly		New Measure	23.0%	(Prev Mth) ACTUAL 19.0% TARGET 23.0%	23.0%	

Admin Priority	Measure Name	Portfolio	Notes	GMCA Average	2017/18 Year End Outturn	2018/19 Year End Ambition	Previous Period	Current Month Target	Current Month Actual and Status
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WELL LED : Oldham has an inclusive economy, thriving communities and residents who are independent, resilient and engaged

✓	S368(CP) Percentage of national non domestic rates (NNDR) collected in year as a % of the total owed	Cllr A Jabbar	Monthly	96.73%	96.94%	96.94%	(Prev Mth)	80.60%	<p>ACTUAL 72.71% TARGET 71.74%</p>
✓	S357(CP) Percentage of council tax in year collected of the total owed (cumulative)	Cllr A Jabbar	Monthly	97.66%	94.53%	94.60%	(Prev Mth)	82.00%	<p>ACTUAL 72.90% TARGET 73.13%</p>
✓	M683(CP) Children's Social Care – Percentage of ICPCs within 15 working days of section 47	Cllr A Chadderton	Monthly	77.0%	71.6%	80.0%	(Prev Mth)	80.0%	<p>ACTUAL 81.0% TARGET 80.0%</p>
✓	M682(CP) Children's Social Care – Percentage of completed assessments to timescale	Cllr A Chadderton	Monthly	81.6%	87.8%	85.0%	(Prev Mth)	85.0%	<p>ACTUAL 85.9% TARGET 85.0%</p>
✓	M664(CP) Percentage of referrals which are repeat referrals to Children's Social Care	Cllr A Chadderton	Monthly	23.3%	18.7%	17 - 22%	(Prev Mth)	17 - 22%	<p>ACTUAL 23.7% TARGET 17 - 22%</p>
✓	M333(CP) Percentage Council spend in Oldham	Cllr A Jabbar	Monthly		35.00%	38.00%	(Prev Mth)	38.00%	<p>ACTUAL 49.83% TARGET 38.00%</p>

Admin Priority	Measure Name	Portfolio	Notes	GMCA Average	2017/18 Year End Outturn	2018/19 Year End Ambition	Previous Period	Current Month Target	Current Month Actual and Status
	M340(CP) Percent of Internal Audit Opinions resulting in Weak, Inadequate, Limited Assurance	Cllr A Jabbar	Quarterly		New Measure	15%	(Prev Qtr) ACTUAL 15% TARGET 15%	15%	
	M900(CP) Percent of transformational change projects sponsored by SMT progressing through the corporately agreed gateway review process.	Cllr A Jabbar	Quarterly		New Measure	100.0%	(Prev Qtr) ACTUAL 0.0% TARGET 0.0%	0.0%	
	M915(CP) Customer satisfaction (Contact Centre)	Cllr A Jabbar	Monthly		95.05%	94.00%	(Prev Mth) ACTUAL 96.43% TARGET 94.00%	94.00%	
	S202(CP) Council Sickness Absence	Cllr A Jabbar	Monthly	9.80	8.38	6.00	(Prev Mth) ACTUAL 0.95 TARGET 0.50	0.50	

Accountable Lead

Stewart Hindley

Follow-up Action

The month of December 2018 has evidenced an increase in sickness absence from 5.6 days at month 8 to 6.33 days at month 9 compared to a target for the same duration of 4.5 days lost. Absence rates over the winter months tend to result in an increase, however, management attendance is a high priority and support for staff is continuing alongside the health and wellbeing programme. Management refresher courses will be programmed for targeted areas over the next few weeks to ensure that management within these services are undertaking appropriate support and managing cases effectively

Target Date

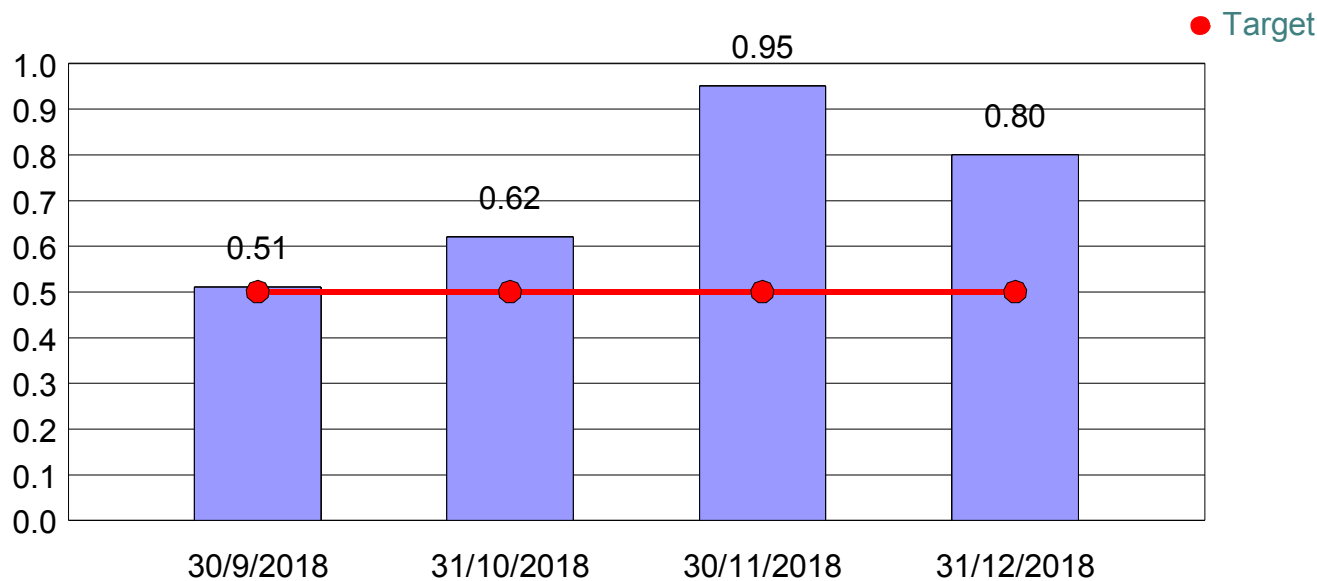
31 Mar 2019

Director Assurance

Ray Ward

The 6 WDL target is a stretch target and continues to be our aspiration given the alignment with our absence policy. Work continues through Fit for Oldham to prevent absence

Current and Previous Performance



Benchmarking Period

Financial year

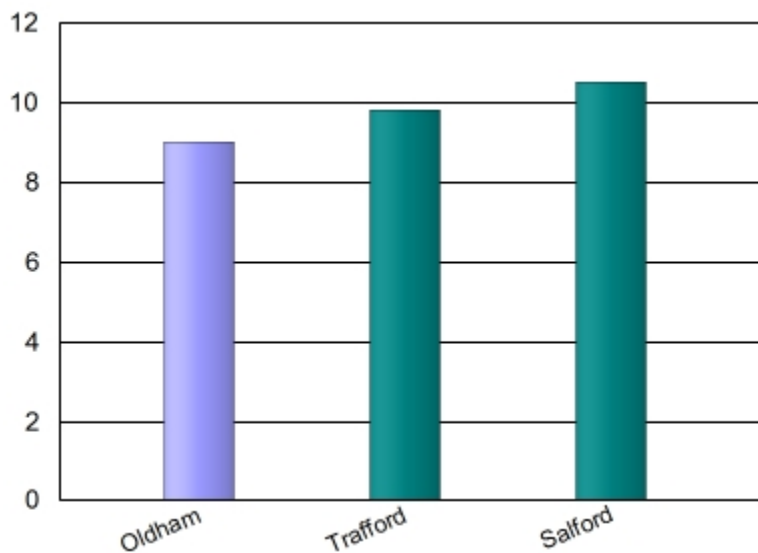
01 Apr 16 to 31 Mar 17

Updated Annually Averages

- Geographical neighbours 9.8
- English authorities 8.7
- GMCA 9.8
- CIPFA nearest neighbours 11.5

Benchmarking Definition :

Sickness absence FTE days per employee (days per person)



Accountable Lead

Susannah Meakin

Follow-up Action

We are continuing to review our data and update our case load register regarding employment. We have a number of people on schemes towards employment which we hope will have fruition in next 12 months. We are also investing in the GM tender for supported employment services which should come into being in August / Sept 2019.

Target Date

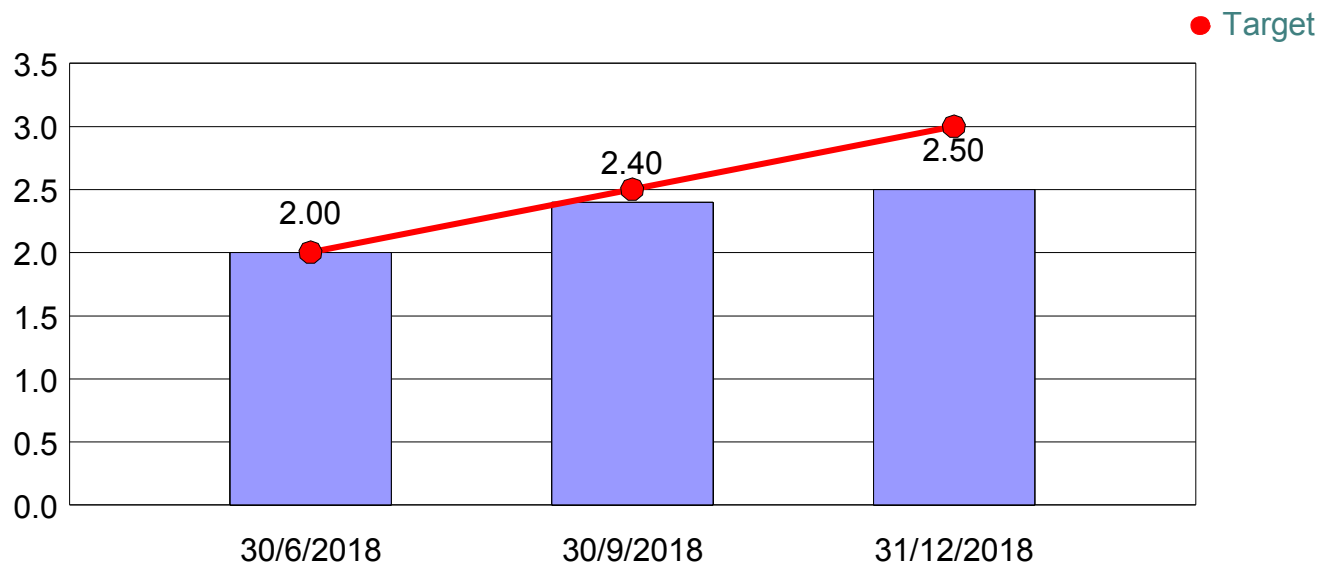
31 Dec 2018

Director Assurance

Mark Warren

Plans are in place to work with local & GM stakeholders to support more adults with a learning disability into employment. The Health & Wellbeing Board has delegated responsibility for addressing this to the Learning Disability Board. This will be over a 2 yr period working with local businesses.

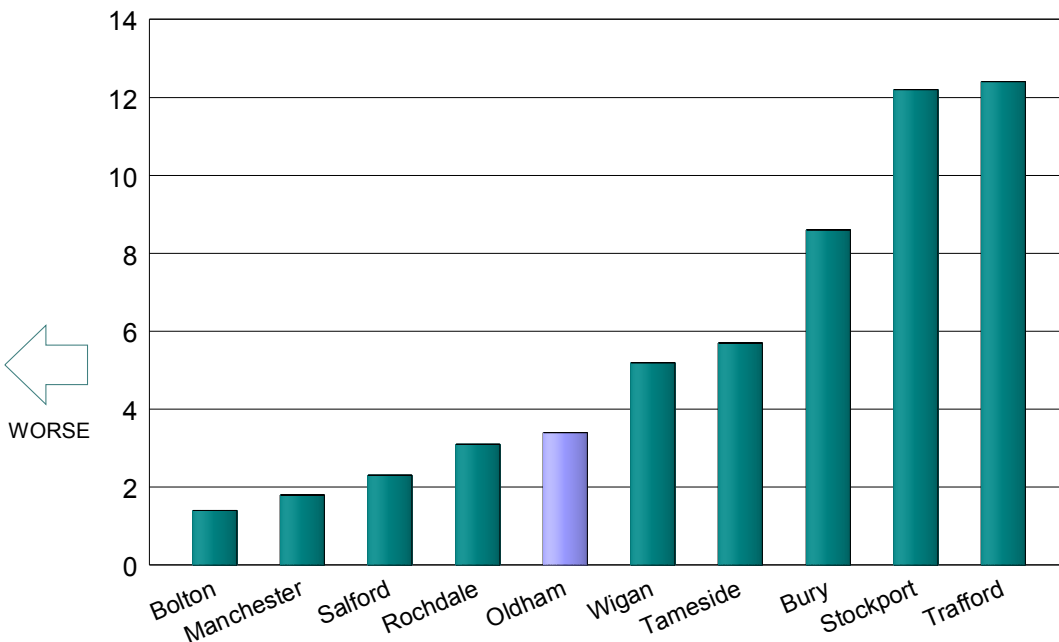
Current and Previous Performance



Benchmarking Period

Financial year
01 Apr 13
to
31 Mar 14
Updated
Annually
Averages

Benchmarking Definition : Proportion of adults with learning disabilities in paid employment (Pre 2014-15) (%)

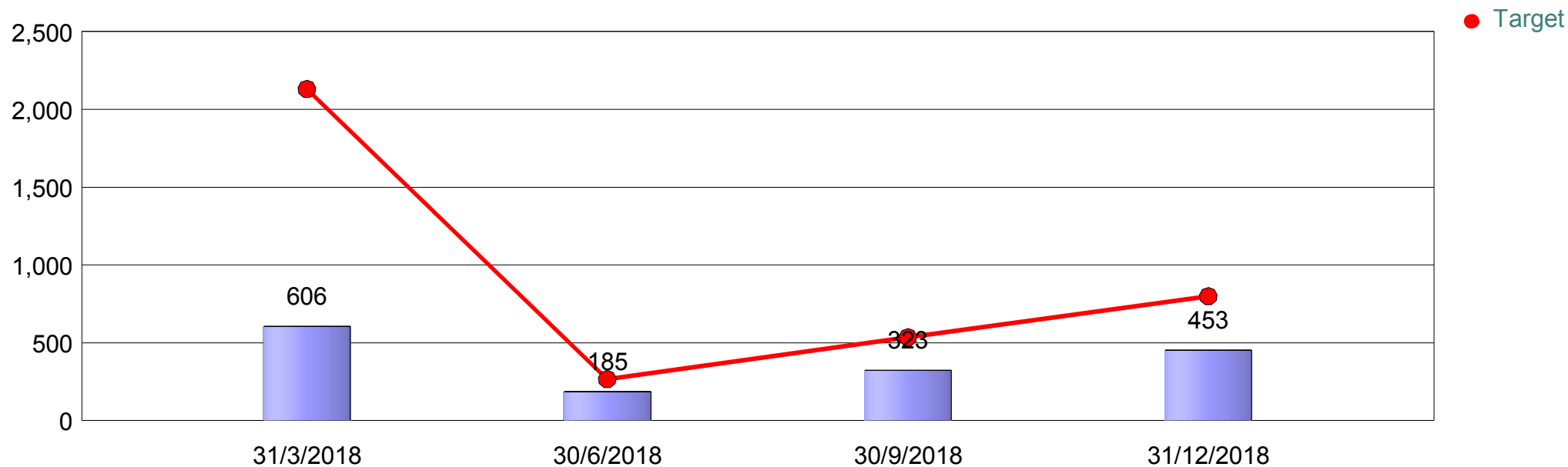


- Geographical neighbours 5.0
- English authorities 7.4
- GMCA 5.6
- CIPFA nearest neighbours 4.7

← WORSE

→ BETTER

Current and Previous Performance



Follow Up Action and Assurance Details

Accountable Lead

Lianne Davies

Target Date

31 Mar 2019

No Benchmarking Available

Accountable Lead Follow Up Action

Increasing the uptake of stop smoking services continues to be challenging, although outcomes for those who access the service (quit rates) remain strong. The commissioned smoking cessation service, is part of the Early Help offer, and focuses on groups with the highest smoking rates including pregnant women, people working in routine and manual occupations and the wards with the highest prevalence. The work of the service is supported by wider work, for example the GM smoking in pregnancy programme which is working across stop smoking and midwifery services to increase quit rates.

Significantly increasing the numbers quitting smoking will require a different approach to commissioning services which considers the range and scale of support needed to reduce smoking rates, as part of our overall approach to health improvement, prevention and early intervention. This is being considered through the early intervention and prevention review, and exploration of future models for delivery of health improvement interventions which are aligned with primary care and place-based working.

Director Assurance

Katrina Stephens

Members of the PH team continue to support the stop smoking service provider. Oldham is fully engaged with GM work on making smoking history and this should support our local efforts to increase quit rates.

Accountable Lead

David Stringfellow

Follow-up Action

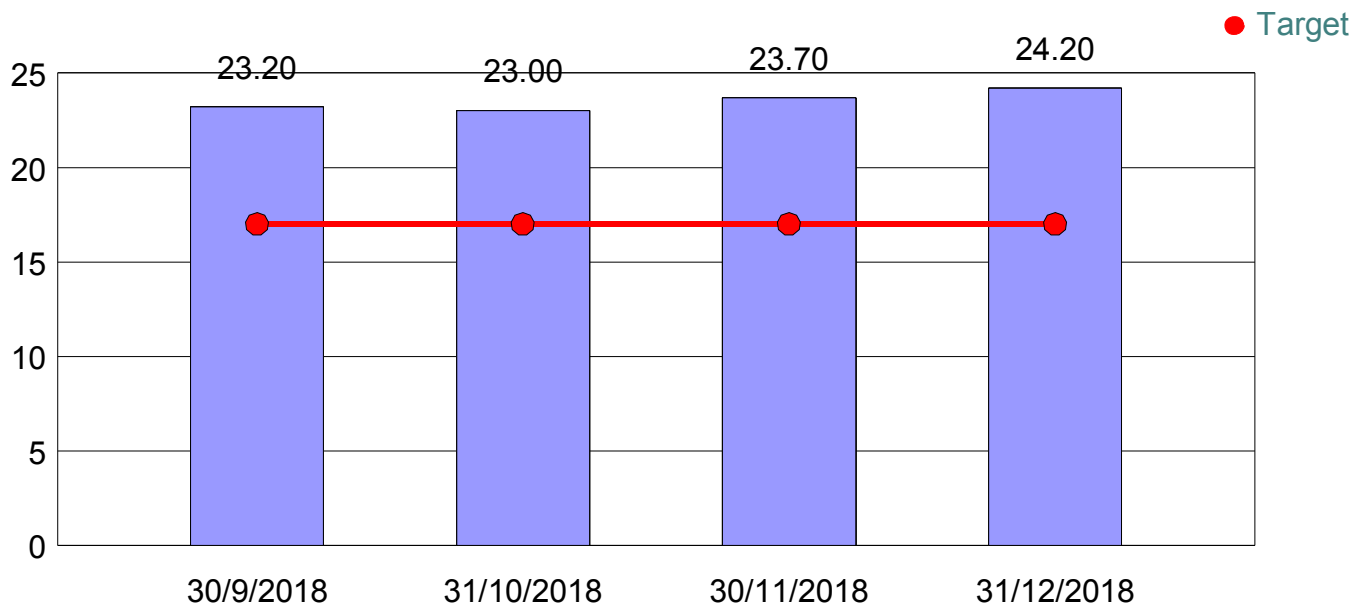
Referrals remain persistently above target, the result of systemic demand management challenges. The new operating model will address this. Tactical changes have been made to instil greater rigour across key decision making points.

Director Assurance

Merlin Joseph

We are aware of the main reasons for re-referrals and Family Support Workers are now targeting this work within the Children's Assessments Teams to address this.

Current and Previous Performance



Benchmarking Period

Financial year

01 Apr 16
to

31 Mar 17

Updated
Annually

Averages

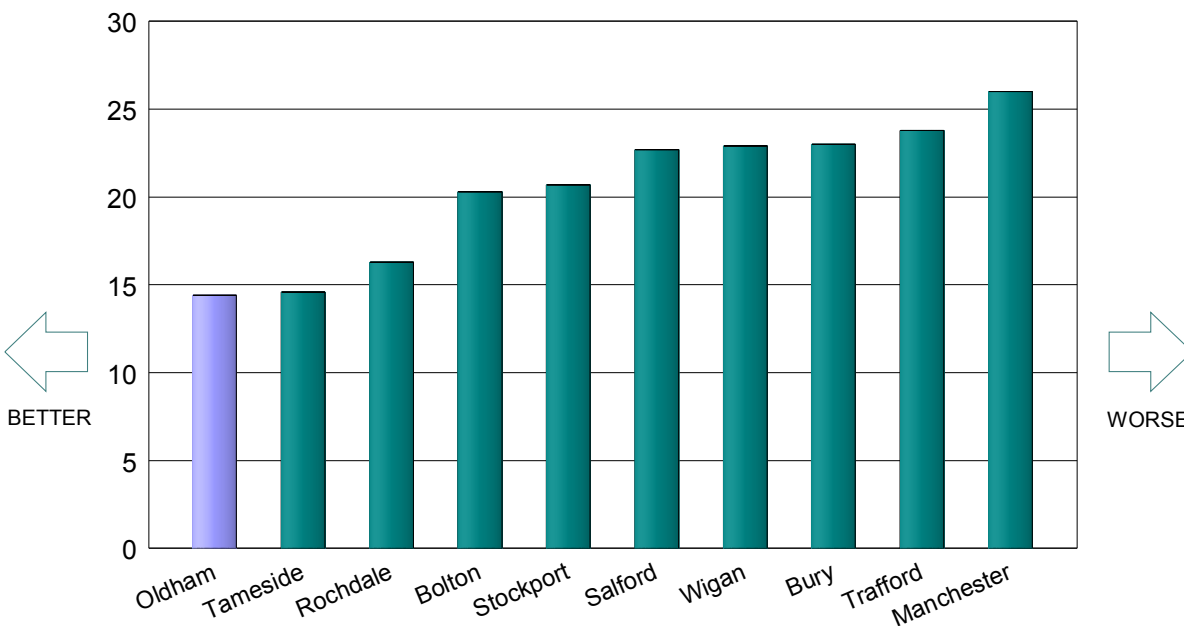
Geographical neighbours 19.6

English authorities 20.0

GMCA 20.5

CIPFA nearest neighbours 19.4

Benchmarking Definition : Referrals to children's social care within 12 months of earlier referral (%) (%)



Accountable Lead

Paula Green

Follow-up Action

The low percentage of timeliness is due to an historic backlog of circa 200 cases that had to be issued in the Autumn Term. This backlog has now been cleared and there are no outstanding assessments left that are beyond 20 weeks. From January 2019 the cumulative total starts again and we are currently at 100% timeliness in January 2019.

Target Date

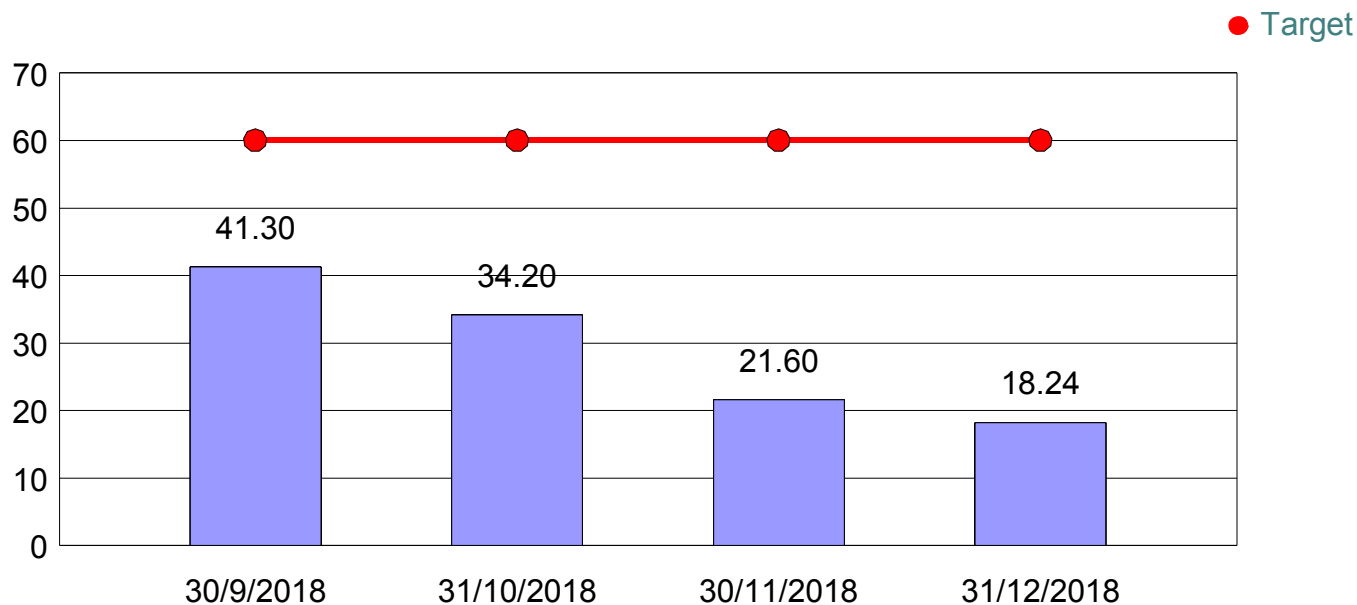
31 Dec 2018

Director Assurance

Andrew Sutherland

No further comment

Current and Previous Performance



Benchmarking Period

Calendar year

01 Jan 17 to 31 Dec 17

Updated Annually

Averages

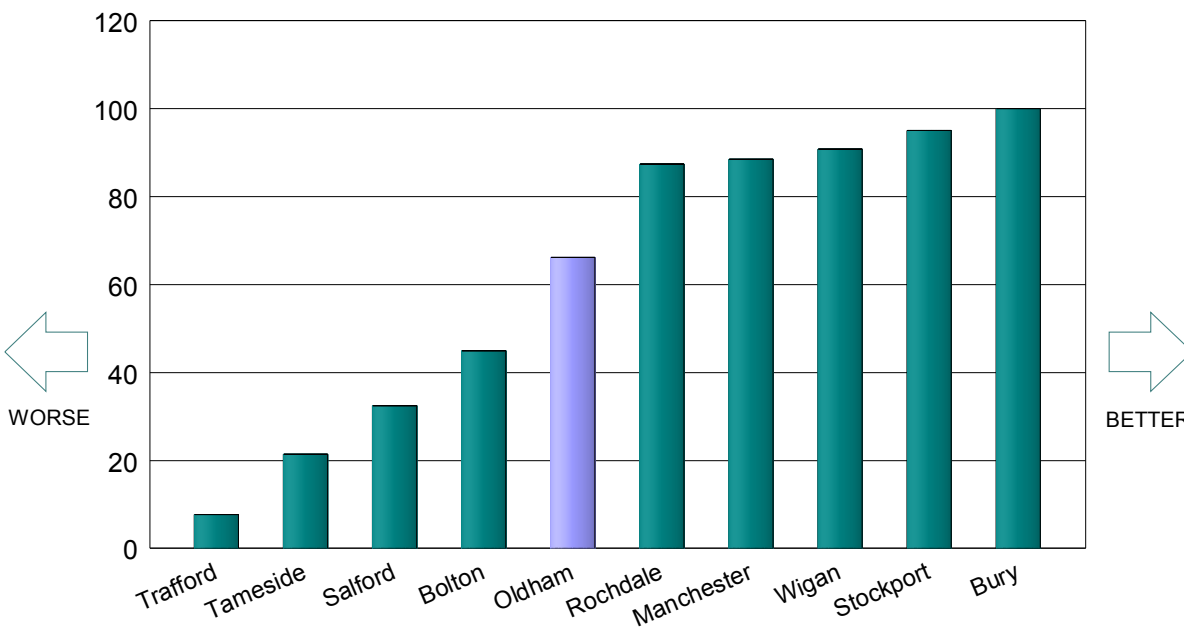
Geographical neighbours 64.6

English authorities 63.8

GMCA 63.5

CIPFA nearest neighbours 56.9

Benchmarking Definition : Proportion of new Education, Health and Care (EHC) Plans issued within 20 weeks, including exceptions (%)



Accountable Lead

Adrian Calvert

Follow-up Action

A range of actions are taking place with secondary schools to improve progress and attainment. These include:-

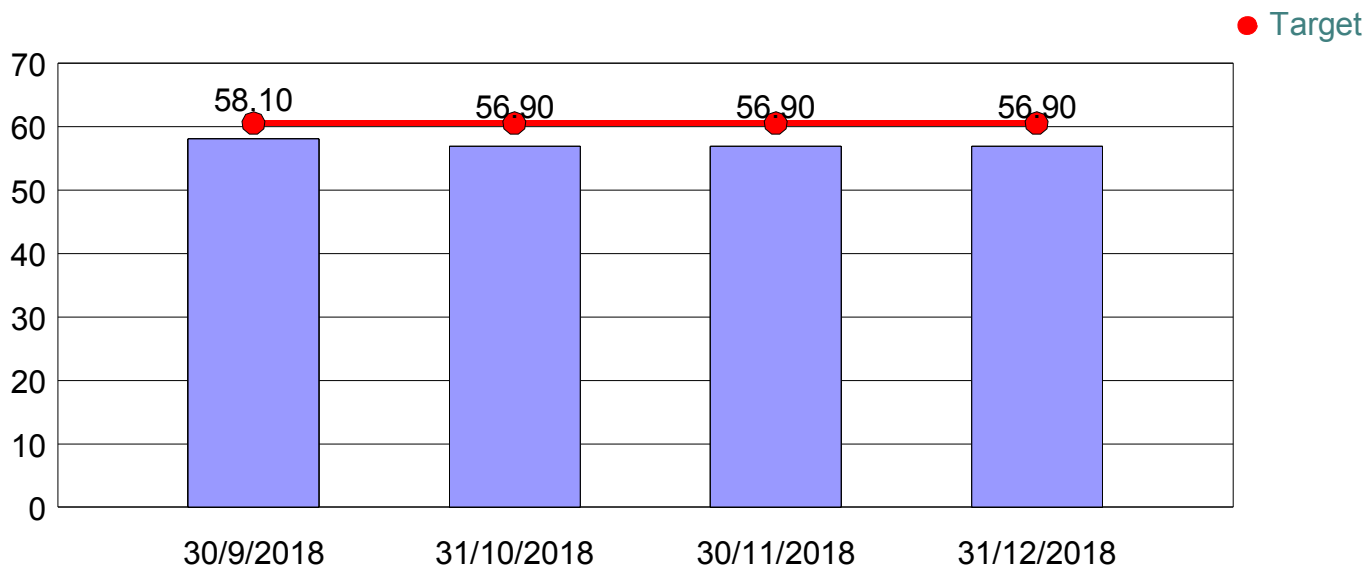
- Opportunity Area funded School to School Support is already taking place in 3 schools with 2 additional schools in the process of receiving support aimed at increasing performance.
- A project to support disadvantaged boys is being led by the Advantage Teaching School (Oldham Sixth Form College).
- Tutor Trust Support is taking place in Secondary Schools working with Year 11 disadvantaged pupils.
- A minimising exclusions project is working with a number of schools with the highest levels of exclusion.
- Several Schools have been involved in TLIF programmes including working the Institute of Physics and the Institute of Teaching.
- Schools have enrolled middle and senior leaders on NPQ schemes to further develop their leadership. Teaching and Learning leads have participated in a series of training session with the Research School to develop teaching and learning in schools.

Director Assurance

Andrew Sutherland

No further comment

Current and Previous Performance



Benchmarking Period

Academic year

01 Sep 17 to 31 Aug 18

Updated Annually

Averages

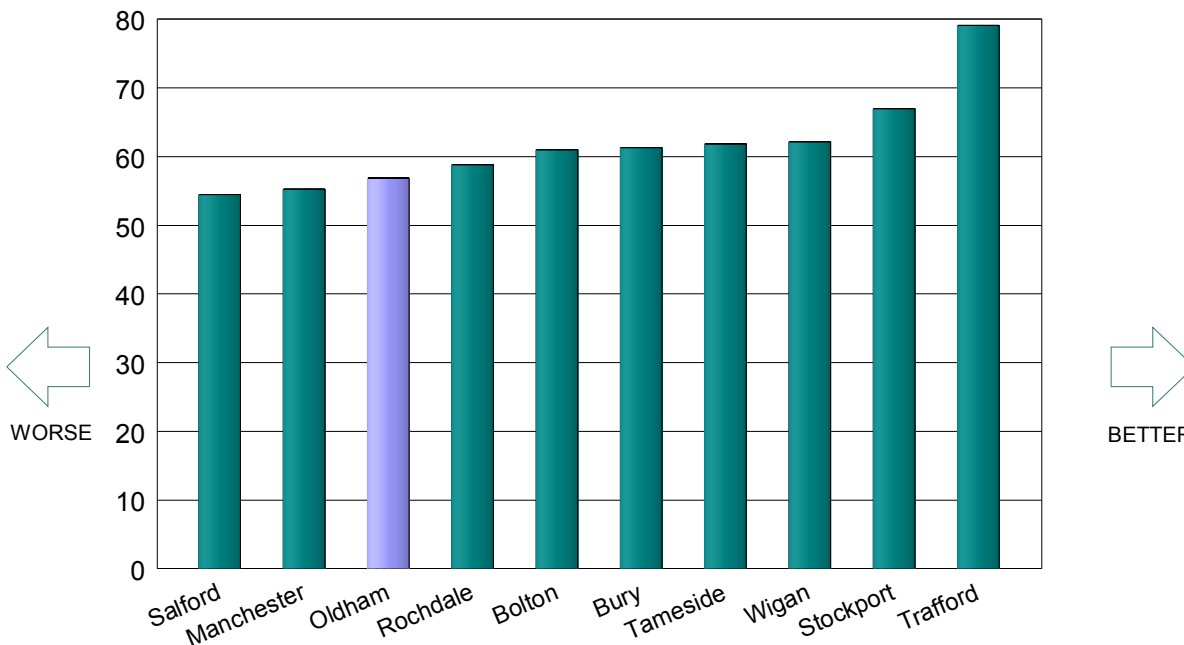
Geographical neighbours 61.2

English authorities 63.9

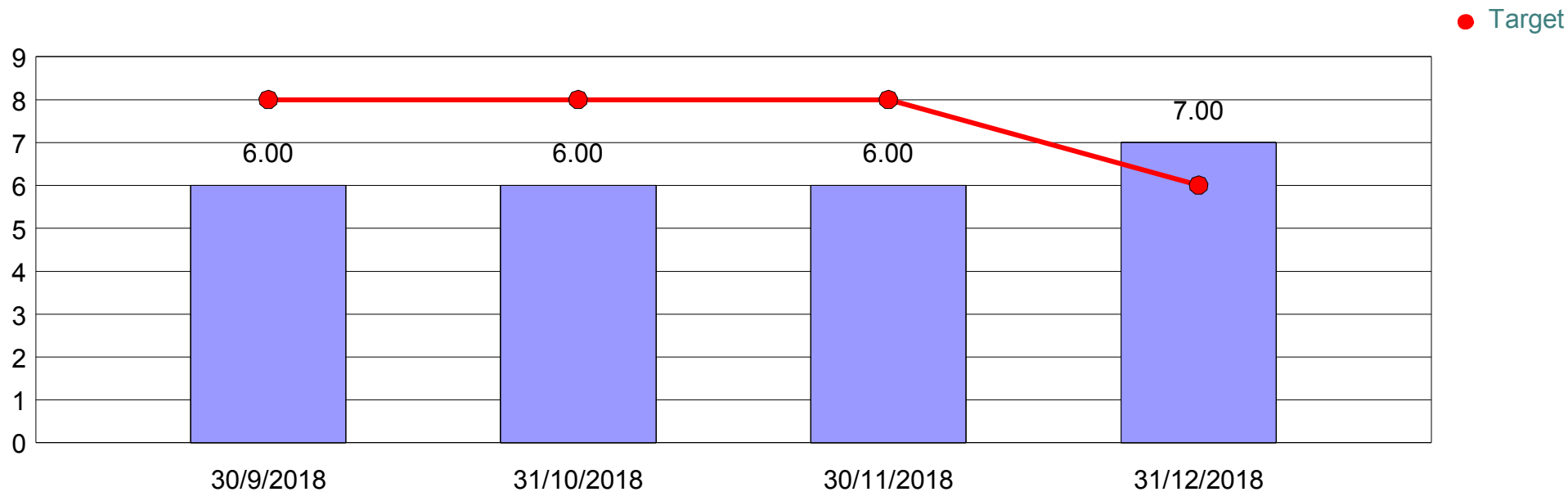
GMCA 61.8

CIPFA nearest neighbours 58.5

Benchmarking Definition : Percentage achieving 9-4 in English & mathematics (%)



Current and Previous Performance



Follow Up Action and Assurance Details

Accountable Lead

Carol Brown

Accountable Lead Follow Up Action

This is raw survey data, and data processing is taking place which will remove any incorrect assumptions/anomalies with the survey for the year-end reported figure, including:

The annual scanner survey provided to Oldham Council is for 50% of the Network (one way) and the PI score of 7 is for 2018-19 data only. An average score of 2017-18 (5) & 2018-19 (7) should be the figure used to ensure reporting on 100% of the Network.

The entirety of the 2018-19 A Road resurfacing programme was carried out after the Scanner Survey was completed. Any red scanner data that was located within the limits of the resurfacing schemes will be removed during the data processing exercise.

Director Assurance

Helen Lockwood

No further comment

Target Date

29 Mar 2019

No Benchmarking Available

Appendix III - Corporate Plan Actions Detail

Ref	Admin Priority	Actions	Action Updater	Cabinet Member	Date Comments Reviewed	Due Date	Forecasted Completion Date	Comments	Director Approve Date
Corporate Objective 1 : An inclusive economy where people and enterprise thrive									
A01	✓	Fight for better transport links and connectivity to address economic imbalance across the region, in particular for routes between towns that don't involve travelling in and out of the city centre	Carol Brown	Cllr A Shah	8/1/2019	31/3/2019	31/3/2019	Ongoing work with TfGM & other organisations to ensure strategies/policies/future investment plans have positive impacts on the borough & fully reflect our priorities for a cleaner, greener & more prosperous Oldham-contributing to development of GMSF transport evidence base/delivery plan; submitting bids to GM Mayor's Cycling & Walking Infrastructure Fund.	10/1/2019
A02	✓	Extend free weekend car parking (up to 3 hours) in town centre beyond 2016	Emma Barton	Cllr S Fielding	8/1/2019	31/3/2019	31/3/2019	No change to the status of free weekend parking.	10/1/2019
A03	✓	Maintain 24-hour road repair promise for priority routes and invest in our highways	Carol Brown	Cllr A Shah	8/1/2019	31/3/2019	31/3/2019	The 24 – hour repair promise network continues to have capital funding investment and interventions to the appropriate level as detailed within the current approved Transport Capital programme.	10/1/2019
A04	✓	Deliver our Town Centre Masterplan to transform Oldham's economy	Emma Barton	Cllr S Fielding	8/1/2019	31/3/2020	31/3/2020	Work commenced to develop and support a town centre vision and its top priorities.	10/1/2019
A05	✓	Deliver an exciting calendar of cultural events and attractions and enhance the tourism offer through Parliament Square and other locations and facilities	Emma Barton	Cllr P Jacques	8/1/2019	31/3/2019	31/3/2019	Town Centre / Parliament Sq: *Ghost Walks in October – 320 attendees. *Oldham Spooktacular in October – 3.5k attendees. *Reindeer Parade in November – 9k attendees. *Christmas Lights Switch On in November – 9k attendees. *Brass Monkeys music event in December - 1k attendees (poor weather). *Appearances of Town Centre Mascots - 850 meet-&-greet.	10/1/2019

Ref	Admin Priority	Actions	Action Updater	Cabinet Member	Date Comments Reviewed	Due Date	Forecasted Completion Date	Comments	Director Approve Date
A06	✓	Encourage investment in green and renewable technology to produce clean power and create jobs	Emma Barton	Cllr S Fielding	8/1/2019	31/3/2019	31/3/2019	Exploring options for renewable technology at Alexandra Park depot and refurbishment / new build of Tommyfield market.	10/1/2019
A07	✓	Support Oldham Education Partnership Board in prioritising all the recommendations of Education & Skills Commission	Andrew Sutherland	Cllr P Jacques	8/1/2019	31/3/2020	31/3/2020	The Oldham Education Partnership (OEP) is working well with political representation from Cllr Jacques. It has strong relationship with schools and is investing in a number of key school improvement initiatives which complement the work of the Opportunity Area (OA)	10/1/2019
A08	✓	Focus on raising standards in reading writing, maths and phonics to level up educational outcomes at the end of all key stages	Andrew Sutherland	Cllr P Jacques	8/1/2019	31/3/2019	31/3/2019	Work is taking place with coordination between the LA, OEP and OA. Included is system led support for key schools and CPD/strategic work in phonics, literacy, maths and SEND. Performance in phonics and SLC in KS1 is below national average but there are a range of funded interventions which are presently being implemented & monitored to close the gap	10/1/2019
A09	✓	Be a strong voice in Greater Manchester for Fair Growth - equality of opportunities and investment, fight poverty	Emma Barton	Cllr S Fielding	8/1/2019	31/3/2019	31/3/2019	Work is progressing with regards development of the Oldham ask of the GM ERDF Business Support programme, ensuring Oldham businesses get fair access to support services. Devolution of Adult Education Budget creates a real opportunity to shape the Oldham skills narrative.	10/1/2019
A10	✓	Identify key employment sites to secure new job opportunities and welcome new businesses into the borough	Emma Barton	Cllr S Mushtaq	8/1/2019	31/3/2019	31/3/2019	Broadway Green Works are progressing well on Phase 2 and contracts have been exchanged with Countryside on the 2nd residential plot. Hollinwood Junction The Eurogarages development opened	10/1/2019

Ref	Admin Priority	Actions	Action Updater	Cabinet Member	Date Comments Reviewed	Due Date	Forecasted Completion Date	Comments	Director Approve Date
A10					8/1/2019	31/3/2019	31/3/2019	21/9/18.Terms have been agreed for a pub/restaurant and a drive-thru coffee shop. The Deed of Variation for the inclusion of the Kaskenmoor site has been agreed.	10/1/2019
A11	✓	Support existing and attract new business from high profile retailers to independent traders	Emma Barton	Cllr S Fielding	8/1/2019	31/3/2019	31/3/2019	The Council completed two new transactions on its assets at 24 Clegg Street which has been sold to a dentist who is to refurbish prior to moving in. At 18 Greaves Street a lease has been completed to a micro bar which is due to open in January, 2019.	10/1/2019
A12	✓	Get Oldham Working to engage with 6,000 residents and fill 5,000 new employment-related opportunities by 2020	Emma Barton	Cllr S Mushtaq	8/1/2019	31/3/2020	31/3/2020	The Get Oldham Working project has filled 4,371 opportunities (Nov 18) which is 1,017 over target. This includes 3,158 residents into sustained, paid employment (890 over target) and 533 apprenticeships (137 over target)	10/1/2019
A13	✓	Encourage 'In work' progression to help at least 400 residents gain new skills so they can gain promotions up the career ladder (Career Advancement Service)	Emma Barton	Cllr S Mushtaq	8/1/2019	31/3/2019	31/3/2019	The service has engaged 461 residents. The project has recruited an additional staff member to achieve the target. Evaluation of the scheme is demonstrating a £5,500 uplift in wages for those completing the programme.	10/1/2019
A14	✓	Fight for a Fair Employment borough	Emma Barton	Cllr S Mushtaq	8/1/2019	31/3/2019	31/3/2019	The Council is reviewing its position relating to the GM Mayoral Employment Charter and the Council Fair Employment Charter.	10/1/2019
A15	✓	Deliver Oldham's Cultural Quarter including new Oldham Coliseum Theatre, Arts & Heritage Centre	Emma Barton	Cllr P Jacques	8/1/2019	31/3/2020	31/3/2020	Approval to re-tender the contract for the new heritage and arts centre was obtained from Cabinet in November. In addition Cabinet has approved feasibility work on a range of alternative options to reflect the changing requirements of theatre provision in Oldham.	10/1/2019
A16	✓	Invest in Tommyfield Market Hall	Emma Barton	Cllr S	8/1/2019	31/3/2019	31/3/2019	Work continues to review options for	10/1/2019

Ref	Admin Priority	Actions	Action Updater	Cabinet Member	Date Comments Reviewed	Due Date	Forecasted Completion Date	Comments	Director Approve Date
A16				Fielding	8/1/2019	31/3/2019	31/3/2019	refurbishment or new build, together with the need for a temporary market and identify a preferred option.	10/1/2019
A17	✓	Complete regeneration of Prince's Gate	Emma Barton	Cllr S Fielding	8/1/2019	31/3/2020	31/3/2020	Work to conclude the legal agreements for the land sale progressing.	10/1/2019
A18	✓	Improve security at bus stations, metrolink stops and car parks	Carol Brown	Cllr A Shah	8/1/2019	31/3/2019	31/3/2019	TfGM aware - Combined Authority function On target to influence the position as the opportunity arises	10/1/2019
A19	✓	Regulate buses to get the routes we need and the fares we can afford	Carol Brown	Cllr A Shah	8/1/2019	31/3/2020	31/3/2020	TfGM aware - Combined Authority function On target to influence the position as the opportunity arises	10/1/2019
A20	✓	Enhance our town centres by attracting high street retailers and independent traders. In particular, in Shaw, Lees and Failsworth (A62 corridor)	Emma Barton	Cllr S Fielding	8/1/2019	31/3/2019	31/3/2019	Grant on target in Shaw and Lees. Slower uptake along A62. To date: * 8 new businesses set up * 11 vacant buildings improved / brought back into use * Secured 67 existing jobs * Estimated 25 new jobs created * 37 external improvement schemes completed * 2 existing business relocated to district grant areas	10/1/2019
A21		To support the GM Digital Strategy and the GMCA to secure a grant agreement for the GM Full Fibre Challenge Fund	Emma Barton	Cllr S Fielding	8/1/2019	31/3/2021	31/3/2021	Project progressing well. Details of sites, costings and business case to go to Wider Leadership Team on 9th Jan for approval. Procurement of suppliers to take place in new year. Social value outcomes to form part of bid.	10/1/2019
A22		Implementation of current Local Plan (including monitoring and providing policy advice / input into key development initiatives / masterplans).	Emma Barton	Cllr H Roberts	8/1/2019	31/3/2019	31/3/2019	Policy advice provided as and when required. Monitoring report approved December 2018 and will be published on-line in the New Year.	10/1/2019
A23		Ensure the Council's corporate objectives and social value are driven	Joe Davies	Cllr A Jabbar	2/1/2019	31/3/2019	31/3/2019	The procurement function is developing; a new approach to increasing the level of	8/1/2019

Ref	Admin Priority	Actions	Action Updater	Cabinet Member	Date Comments Reviewed	Due Date	Forecasted Completion Date	Comments	Director Approve Date
A23		through the effective and prioritised review of contract management.			2/1/2019	31/3/2019	31/3/2019	SME involvement in service delivery; measures to ensure that frameworks do not become over expensive	8/1/2019
A24		Implement the Oldham Heritage & Arts Centre (OHAC) transition plan	Katrina Stephens	Cllr P Jacques	11/1/2019	31/3/2019	31/3/2019	Transition PID being revised. Workstreams rationalised and reviewed. Impact on business plan of not progressing theatre being assessed. Revision of key project documents started. Risk workshop outstanding and will follow capital risk review.	11/1/2019
A25		Leading the development of the GM Energy company - feasibility, funding bids, partnership	Rebekah Sutcliffe	Cllr A Jabbar	9/1/2019	31/3/2019	31/3/2019	A report focusing on potential opportunities for Joint Ventures with existing organisations went to GMCA Leaders meeting in November. The proposal was approved and work has begun to engage key stakeholder across GM and nationally to shape a GM "Energy Innovation Company". It is hoped that a progress announcement can be made at the 2019 GM Green Summit on Mar	11/1/2019
A26		Feasibility for electrical spec of Market Hall, car park & Civic Hub, liaison with FCHO on heat network feasibility.	Rebekah Sutcliffe	Cllr S Fielding	9/1/2019	31/3/2019	31/3/2019	Feasibility for solar PV on the Market Hall and new multi-storey car park completed and supplied to Regen and their design consultants. Feasibility underway by FCHO to identify whether connection to St Mary's heat network is possible. Also bid submitted by Aqualor Energy supported by the Council to GM ELENA for test borehole for ground source heat.	11/1/2019
A27		Leading delivery and analysis of CLES anchors work and implementing CLES evaluation framework	Rebekah Sutcliffe	Cllr S Fielding	11/1/2019	31/3/2019	31/3/2019	CLES Performance Rep forms basis of how Oldham seek to max local engagement. Supplier engagement events have taken place & more events scheduled. Intention to form Construction Task Force, led by	11/1/2019

Ref	Admin Priority	Actions	Action Updater	Cabinet Member	Date Comments Reviewed	Due Date	Forecasted Completion Date	Comments	Director Approve Date
A27					11/1/2019	31/3/2019	31/3/2019	OMBC, consisting of key Public Sector stakeholders with a view to maximise opps in construction projects.	11/1/2019
A28		Commission tracking of number of young people attending higher education to provide a clearer picture of the sustained destination profile of each individual school to assist challenge on curriculum and pastoral support linked to supporting increased sustained positive destinations	Andrew Sutherland	Cllr P Jacques	1/10/2018	31/3/2019	31/3/2019	There will be a skills workshop on February 1st which will set out the strategy for positive destination across Oldham. Preparatory work for this workshop will include an analysis of the data on post 16 -18+ destinations.	10/1/2019
A29	Page 93	Successful implementation of the Opportunity Area three priorities of improving Early Years outcomes, raising attainment for all and fastest for disadvantaged and improving skills for life, learning and work. Coordinating delivery with Oldham Education Partnership and LA education establishment improvement functions	Andrew Sutherland	Cllr P Jacques	8/1/2019	31/3/2020	31/3/2020	There area significant range of interventions in place covering all three priorities. For example 26 schools are presently being supported in school improvements. Another example is a major drive on mental health with coordinators in all schools and a conference taking place on 9 March 2019 with all schools and key officer and political leadership present.	10/1/2019
A30		Successful implementation of the five recommendation in the written statement of action linked to the SEND strategy: (See WSOA paper)	Andrew Sutherland	Cllr P Jacques	8/1/2019	31/3/2020	31/3/2020	Progress remains on track to deliver all recommendations within the specific timescales In addition there is significant work on the general inclusion strategy building on previous learning in 2018. An inspection is due in March/April 2019 to monitor and report on progress	10/1/2019
A31		Lead on developing an agreed approach for how the Council and partners will maximise spend	Rebekah Sutcliffe	Cllr S Fielding	11/1/2019	31/3/2019	31/3/2019	OCL, Oldham Hospital and Oldham College are all engaged in the anchors evaluation work.	11/1/2019
A32	✓	Invest £37 million in new primary and secondary school facilities	Andrew Sutherland	Cllr P Jacques	9/10/2018	31/3/2022	31/3/2022	Significant activity in establishing school places in good/outstanding schools. Development/build of a new primary school in Greenfield being overseen & work	10/1/2019

Ref	Admin Priority	Actions	Action Updater	Cabinet Member	Date Comments Reviewed	Due Date	Forecasted Completion Date	Comments	Director Approve Date
A32					9/10/2018	31/3/2022	31/3/2022	underway to expand primary schools in East Oldham and Chadderton. Significant investment and planned expansion at 3 secondary schools, rebuild at Royton & Crompton and continuing upgrades/expansion.	10/1/2019
A33	✓	Demolishing the gas holder and regenerating Hollinwood junction; delivering a new Saddleworth School and promoting the area's tourism offer	Emma Barton	Cllr S Fielding	8/1/2019	31/3/2019	31/3/2019	Works to the gasholder halted due to a crack found on base. Revised methodology for working agreed and is awaiting Environment Agency sign off. Is anticipated that work will recommence in Jan 19. Highway works due to start in April 19. Saddleworth School - at this stage it is anticipated that the planning application will go to Planning Committee in Jan 19.	10/1/2019

Corporate Objective 2 : Thriving communities where everyone is empowered to do their bit

T01	✓	Maintain and extend the Private Landlord Licensing Scheme to improve the quality of private sector housing	Carol Brown	Cllr H Roberts	8/1/2019	31/3/2019	31/3/2019	2500 applications for licenses received across 8 neighbourhoods with 1371 licenses being granted & 367 unannounced audits carried out. The team have made sure 235 hazards identified in rented properties rectified, acted on 41 warrants obtained from the Courts & prosecuted 41 landlords for not applying for licenses. Educational materials sent to landlords.	10/1/2019
T02	✓	Ensure our children in care get our parental support until the age of 25	David Stringfellow	Cllr A Chadderton	21/1/2019	31/3/2019	31/3/2019	PAs are in post and providing support to care leavers aged 18-25.	
T03	✓	Deliver pipeline of 1,000 new homes across the borough – with a range of high quality affordable and aspirational housing	Emma Barton	Cllr H Roberts	8/1/2019	31/3/2019	31/3/2019	Procurement for a developer partner for Fitton Hill will commence in Jan 2019 and this will deliver 250 new homes. We are also working in North Werneth to potentially deliver a further 150 homes across 3 sites.	10/1/2019

Ref	Admin Priority	Actions	Action Updater	Cabinet Member	Date Comments Reviewed	Due Date	Forecasted Completion Date	Comments	Director Approve Date
T04	✓	Extend the National Award winning Warm Homes Oldham Programme	Emma Barton	Cllr H Roberts	8/1/2019	31/3/2019	31/3/2019	EEstimated 700 people brought out of fuel poverty in 2018-19. Highest rate of first time central heating installations in Greater Manchester. Received £100k for boiler replacements from additional DFG allocation. OJEU procurement for new delivery partners on The Chest by end of December 2018 (now for delivery from 1 June 2019 onwards).	10/1/2019
T05	✓	Continue to develop co-operative communities where people support each other	Rebekah Sutcliffe	Cllr S Fielding	9/1/2019	31/3/2019	31/3/2019	Thriving Communities programme continues to build upon & grow community capacity. Fast Grants launched & almost £30k allocated to grassroots assets. Social Action Fund launched & will invest £850k to tackle social isolation and loneliness. Social Prescribing Innovation Partnership Tender open seeking collaborative partner to develop Oldham offer.	11/1/2019
T06	✓	Ensure all of our children get a healthy start in life to enable them to thrive	Katrina Stephens	Cllr A Chadderton	9/1/2019	31/3/2019	31/3/2019	Delivery of the Right Start contract continues, supported by additional action through the GM Population Health plan on smoking in pregnancy, oral health and alcohol exposed pregnancies. Cabinet has agreed to extend Right Start contract for 1 year (to 31 March 2020).	11/1/2019
T07	✓	Ensure the "voice of the child" is heard in everything that Oldham Council does	Carolyn Wilkins	Cllr A Chadderton	10/10/2018	31/3/2019	31/3/2019	Since SC, work continues to progress which sees the council put Children and Young People at the heart of everything we do.	
T08		Implement the Continuous Improvement Plan for children's services	David Stringfellow	Cllr A Chadderton	21/1/2019	31/3/2019	31/3/2019	Continuous improvement plan in place via Getting to Good Board and self assessment process - this work is ongoing.	
T09		Develop a case weighting system to ensure that newly qualified and experienced staff can increase contact	David Stringfellow	Cllr A Chadderton	21/1/2019	31/3/2019	31/3/2019	Caseloads are reducing as a result of additional capacity through the short term investment	

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T09		with children and their families on their caseload and deliver high quality assessments			21/1/2019	31/3/2019	31/3/2019	In July 2018 43% SW's had a caseload greater than 30, in July this has reduced to 2%.	
T10		Commit to preserving and enhancing the quality of our environment through: - Britain in Bloom - Green Dividend - Prosecuting fly tippers and people who drop litter	Carol Brown	Cllr A Shah	8/1/2019	31/3/2019	31/3/2019	2018 Britain in Bloom entry focuses on Failsworth/Hollinwood corridor, Alexandra Park & the Town Centre. Green dividend extended to 2018/19, bids submitted for funding up to £5k. Since Jan 2018: 35 Fly-tipping prosecutions and 167 FPNs served for littering. 26 individuals prosecuted for non-payment of FPNs. Legal notices served + 20 FPNs for non-compliance.	10/1/2019
T11	Page 96 ✓	Review of prevention and early intervention to inform recommissioning of Early Help	David Stringfellow	Cllr A Ur Rehman	21/1/2019	31/3/2019	31/3/2019	A review of prevention and early intervention is underway, led by Rebekah Sutcliffe, which will set a strategic direction to inform the recommissioning of Early Help. Additional programme support has been identified with stakeholder workshops planned in October to inform the future delivery model. The review is due to report in Feb 2019	
T12		Oldham Leadership Board: Supporting key projects defined and agreed with OLB. Working with Policy to ensure best approach and co-ordinate cross-organisational messaging on priority agendas such as tackling social isolation and homelessness.	Carl Marsden	Cllr S Fielding	11/1/2019	31/3/2019	31/3/2019	Social media msg on winter wellness & zero tolerances have gone out & more scheduled for this winter. Oldham Cares colleagues were consulted and their feedback is also included. Two web pages have also been created which people can be signposted to for further info.	11/1/2019
T13		Delivery impactful and consistent communications messages for the Oldham Cultural Quarter (Coliseum Theatre and Arts & Heritage Centre) in	Carl Marsden	Cllr S Fielding	9/1/2019	31/3/2019	31/3/2019	Oldham Coliseum announcement delivered in November. Discussions ongoing for launch of OMA later this year. New discussions underway on site hoardings,	11/1/2019

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T13		partnership with others			9/1/2019	31/3/2019	31/3/2019	brand hierarchy and messaging ensuring clarity for residents, potential visitors and partners. Clarity on Coliseum future needed.	11/1/2019
T14		For OMBC to continue to take a lead GM role in the GM transformation agenda which includes working across the core features of the GMHSCP Care 2020 model (which includes supporting people to live independent lives for longer in their own homes)	Mark Warren	Cllr Z Chauhan	7/1/2019	31/3/2019	31/3/2019	ASC continues to have a significant role in the GM Transformation Agenda and the Living Well at Home Programme (formerly the Care 2020 model). This is reflected both through involvement in GM-wide programmes and the implementation of transformation locally with partner organisations. This is ongoing.	9/1/2019
T15	Page 97	To ensure that the Oldham safeguarding multi agency procedures are followed at a time of change. - undertake a peer safeguarding review with Stockport and MBC and respond to all recommendations - configure the MASH (adults) team to dovetail with the new LCO arrangements	Mark Warren	Cllr Z Chauhan	7/1/2019	31/3/2019	31/3/2019	The Safeguarding Review is underway and the options stage of the review is due to conclude on 25 January 2019 with a Safeguarding Adult Board Development Day. This will inform the action plan for implementation of the preferred option going forward.	9/1/2019
T16		Develop a service specification for a new wellness service and tender the opportunity through a full procurement exercise	Katrina Stephens	Cllr Z Chauhan	9/1/2019	31/3/2019	31/3/2019	A draft specification has been developed based on resident consultation and clinical engagement carried out in 2017. The proposed service has no funding confirmation at this time. Awaiting the outcome of early intervention and prevention review which will help inform potential levels of investment. Review due to report in January.	11/1/2019
T17		Lead, support and implement delivery of the Thriving Communities programme	Rebekah Sutcliffe	Cllr S Fielding	9/1/2019	31/3/2019	31/3/2019	Programme continues to deliver against GM milestones. Social prescribing network in Oldham West supported 80+ residents. Procurement of remaining network due to	11/1/2019

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T17					9/1/2019	31/3/2019	31/3/2019	take place. Tender out for the Social Innovations Partnership. Fast Grants had excellent take up and majority borough-wide pot spent. Social Innovation Fund due to be launched Jan 19.	11/1/2019
T18		Lead the development and delivery of Place Based Integration including clear evaluation and outcomes	Rebekah Sutcliffe	Cllr A Chadderton	9/1/2019	31/3/2019	31/3/2019	A draft Framework and Operating Model for PBI for Oldham is currently under development that will seek to answer how Oldham will respond to the 6 GM principles launched by Andy Burnham in November 2018. Early discussion on how we might achieve geographical alignment across all services has commenced.	11/1/2019
T19	Page 98	Preventing and reducing Youth offending	David Stringfellow	Cllr A Ur Rehman	21/1/2019	31/3/2021	31/3/2021	A steering group has been established, analytical work is being processed to fully understand the profile and cohort group, work with the youth justice service is being strengthened. Recent inspection of YOS has judged the services positively.	
T20		Reduce violent crime in Oldham Town Centre	Bruce Penhale	Cllr A Ur Rehman	9/10/2018	31/3/2019	31/3/2019	Although the number of violent crimes in Oldham Town Centre was overall almost identical in 2017 and 2018 (around 730), this reflects a year on year increase in the first 5 months of the year, followed by a substantial year on year fall in the latter half of the year.	10/1/2019
T21	✓	Ensure all children are school ready when they are due to start school	Andrew Sutherland	Cllr P Jacques	1/10/2018	31/3/2020	31/3/2020	Improving the GLD rate to reach the target of 70% by 2020 remains a key priority. There has been significant communication with schools and settings. OA investment is focussed on 250 children required to meet GLD in order to achieve the target. Early predictions suggest a 2% increase in July 2019 which if repeated over two years	10/1/2019

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T21					1/10/2018	31/3/2020	31/3/2020	would reach the target.	10/1/2019
T22	✓	Every school in Oldham to be rated "Good" or "Outstanding" by 2020	Andrew Sutherland	Cllr P Jacques	1/10/2018	31/3/2020	31/3/2020	Changes in Ofsted policy which brought previously sponsored academy ratings back into the calculation makes this a logistically challenging target. However, school support packages have targeted establishments requiring support based on robust data analysis. Ofsted feedback in recent inspections have also been mostly 'good' and acknowledged LA support	10/1/2019
T23	✓	Invest in our street cleaning team	Carol Brown	Cllr A Shah	8/1/2018	31/3/2019	31/3/2019	Recruitment in progress	10/1/2019
T24	✓	Maintain district working arrangements with dedicated teams for Oldham's districts	Rebekah Sutcliffe	Cllr A Shah	9/1/2019	31/3/2019	31/3/2019	District Review underway and connects to place based integration. Due to report on recommendations from the elected member led review group by the end of January 2019.	11/1/2019

Corporate Objective 3 : Cooperative services with people and social value at their heart

C01		Delivery of emerging ICT strategic roadmap to agreed time, cost and quality measures	Ray Ward	Cllr A Jabbar	8/1/2019	31/3/2019	31/3/2019	The Delivery of the IT strategic roadmap was re-profiled to complete FY'20-'21 at the November CIPB meeting. Current delivery of this program remains on target for completion during 2021, and significant progress has been made on several project streams including Mobile Data Management, Office365 and SharePoint technologies.	8/1/2019
C02		Effectively manage, support and deliver transformational change through a portfolio of transformation activity enabled by fit for purpose governance, methodology, and a transformation team.	Christopher Lewis	Cllr A Jabbar	7/1/2019	31/3/2019	31/3/2019	The Transformation PMO continues to support major change within the Council and working across organisational boundaries with partners. The corporate Design and Assurance review is underway to build on the existing governance and approach to Transformational Change. The	8/1/2019

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C02					7/1/2019	31/3/2019	31/3/2019	initial phase of this work is due to conclude in March 19 resulting in potential options	8/1/2019
C03		Improve digital inclusion, engagement, and skills for residents, members, and staff through a co-ordinated strategy and programme.	Ray Ward	Cllr A Jabbar	8/1/2019	31/3/2021	31/3/2021	The improvement of digital inclusion through the Residents First Programme remains on target & is being coordinated with the IT Strategy through the Strategic Roadmap programme. Digital by Design proposal will drive this forward.	8/1/2019
C04		Through our Welfare Rights Service, support people adversely affected by Welfare Reform.	Anne Ryans	Cllr A Jabbar	1/1/2019	31/3/2019	31/3/2019	In line with the anticipated work programme, good progress continues to be made in ensuring the maximum number of people are assisted in, for example, gaining additional Council Tax Reduction and debt management advice. Good engagement with other agencies to support the delivery of common objectives.	8/1/2019
C05		Reshape and transform access channels and end to end customer journeys through the delivery of the Resident First Programme.	Ray Ward	Cllr A Jabbar	8/1/2019	31/3/2020	31/3/2020	Phase 1 of the programme has been delivered. Phase 2 is focussed on developing re-usable cross-cutting functionality to be rolled out across services. Phase 3 is being shaped. Digital by Design proposal will drive this forward.	8/1/2019
C06		Corporate Narrative: Phase 2 Rollout of the #ourbit #yourbit #result narrative internally and externally across all communication channels and praise/encourage those doing their bit in the environment	Carl Marsden	Cllr S Fielding	1/12/2018	31/3/2019	31/3/2019	Second phase rollout completed internally. Phase 3 discussions and proposals being developed, subject to budget and SDA.	
C07		Provide communications and digital support for the next phase of the Resident First project	Carl Marsden	Cllr A Jabbar	9/1/2019	31/3/2019	31/3/2019	Ongoing. Pest Control launched in December 2018. Discussions ongoing with Resident First over future communications requirements.	11/1/2019
C08		To ensure that all PCFT /ASC / Miocare staff have access to technology to	Mark Warren	Cllr Z Chauhan	7/1/2019	31/3/2019	31/3/2019	Work is ongoing to implement coordinated systems across the provider organisations	9/1/2019

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C08		assist them to practice including; smart phones (that sync with Windows 10), client database development and access, work rota systems			7/1/2019	31/3/2019	31/3/2019	ASC/PCFT/MioCare which is included in Phase 2 of the community health and adult social care integration.	9/1/2019
C09		To develop and implement a new Quality Assurance Framework and audit system to monitor practice at the front line which includes demand management, improving practice and encapsulates case law and evidence based learning	Mark Warren	Cllr Z Chauhan	7/1/2019	31/3/2019	31/3/2019	The review and audit of frontline practice & review of the ASC practice standards is ongoing. Due to recent changes with the community provider requirements are being reviewed and updates will be provided as progress is made.	9/1/2019
C10	Page 101	To develop, design and implement a new personalised approach to our customers health and social journey including a new electronic Resource Allocation System (RAS)which can integrate health assessments (CHC)	Mark Warren	Cllr Z Chauhan	7/1/2019	31/3/2019	31/3/2019	The proposed RAS is currently out to consultation with service users (existing and potential) and carers. The final RAS will take into account feedback from the consultation. Plans are in place to develop and implement the new RAS for 01 April 2019.	9/1/2019
C11		To prepare revised policy and procedure documentation that includes outlining how statutory and regulatory requirements will be met across the new service provider and commissioner.	Mark Warren	Cllr Z Chauhan	7/1/2019	31/3/2019	31/3/2019	This remains ongoing. Work is underway to ensure that existing policy and procedures across both community health and social care provision and commissioning are both sufficiently robust and meet the requirements of integrated working across the ICO.	9/1/2019
C12		Ensuring adequate business controls are developed which enable the service to achieve adequate and robust audit control mechanisms for the payment of services across the health and social care economy (supporting the Fundamental Financial Audit requirements)	Mark Warren	Cllr Z Chauhan	7/1/2019	31/3/2019	31/3/2019	The latest FFA cycle started on 1 October 2019. Regular reviews and updates against our Fundamental Financial System improvement plan - put in place following the last FFA - are being undertaken as we progress and complete actions.	9/1/2019
C13		Deliver the GIS improvement	Dami	Cllr S	2/1/2019	31/3/2020	31/3/2020	Recruitment to temporary resources	8/1/2019

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C13		programme. Develop a singular approach to gathering, managing and analysing geographical data across the organisation	Awobajo	Fielding	2/1/2019	31/3/2020	31/3/2020	complete. Removal of Bentley project being implemented. 1st round of UAT scheduled for 2nd week of Jan. Forecast completion of project Feb 2019	8/1/2019

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2018/19 Work Programme - Overview and Scrutiny Performance and Value for Money Select Committee

MEETING DATE AND VENUE	AGENDA ITEM	SUMMARY OF THE ISSUE	REPORT AUTHOR/OFFICER PRESENTING	RESOLUTION/RECOMMENDATION	COMMENTS
28TH June 2018 6pm Crompton Suite	Street Lighting	Council motion	Carol Brown, John McAuley	Noted	
	Overview and Scrutiny Toolkit	For Elected Members	Mark Stenson, Dami Awobajo	Noted	
	Oldham Community Leisure (restricted)		Neil Consterdine, Stuart Lockwood	<ul style="list-style-type: none"> • Report be noted; • Option 3 of the report be endorsed; • Performance report be presented in 2018/19 	
23rd August 2018 6pm Crompton Suite	Two year plan for delivering the offer to 2 year olds and 3 and 4 year olds (Early Years)	Update to include information on Looked After Children	Jenny Dennis	Noted	
	Transformation Fund, Smoking Cessation, Health Trainer Service and Sexual Health Advice Service for young people	Progress report	Katrina Stephens, Charlotte Stephenson	Noted	
	Breastfeeding	Performance against target on Corporate Performance report	Katrina Stephens, Charlotte Stephenson	<ul style="list-style-type: none"> • Report be noted. • Target of 40% totally or partially breastfed at 6-8 weeks be agreed. • Breastfeeding friendly town policy be supported in principle. • Annual progress report on breastfeeding progress in 	

2018/19 Work Programme - Overview and Scrutiny Performance and Value for Money Select Committee

				2019/20 be accepted.	
	Corporate Performance report 2017/18 Quarter 4		Dami Awobajo, Naila Arshad	Noted	
4th October 2018 6pm Crompton Suite	MioCare Group	Progress report on the financial position of the group	Karl Dean, Paul Whitehead	Noted	
	Regeneration Programme	Scheme reviews, shared value and risk assessment	Roger Frith	Noted	
EDUCATION CO-OPTED MEMBERS INVITED	Special Educational Needs and Disability Service	Progress report on performance	Andrew Sutherland	1. The report be noted. 2. Half-yearly updates on progress be provided.	Moved from August
	Corporate Performance Report 2018/19 Quarter 1		Dami Awobajo, Naila Arshad	Noted	
CXL 8th November 2018 6pm Crompton Suite ADMINISTRATION BUDGET INVITE PORTFOLIO HOLDERS AND SENIOR OFFICERS					

2018/19 Work Programme - Overview and Scrutiny Performance and Value for Money Select Committee

<p>CXL</p> <p>20th November 2018 6pm Crompton Suite</p> <p>OPPOSITION BUDGET</p>					
<p>13th December 2018 6pm Crompton Suite</p>	<p>M640(CP) 16 to 18 year olds who are not in education, training or employment (NEET) performance report</p>	<p>Progress report on NEET. The report to include: 1. figures concerning young people who are in employment with no associated training and 2. possible outcome for the support programme after the UK leaves the European Union.</p>	<p>Donna Lewis</p>	<p>Noted</p>	
	<p>Unity Partnership</p>	<p>Annual report</p>	<p>Joe Davis</p>	<p>1. Noted 2. To present a progress report in six months</p>	
	<p>Corporate Performance Report 2018/19</p>		<p>Dami Awobajo, Naila Arshad</p>	<p>Noted</p>	

2018/19 Work Programme - Overview and Scrutiny Performance and Value for Money Select Committee

	Quarter 2				
	Improving attendance and Health and Wellbeing	Progress report on sickness absence and Fit for Oldham programme	Stewart Hindley, Dianne Frost	1. Noted 2. A full year report be presented in six months.	
	Looked After Children	Finance Performance, education outcomes and placement outcomes	Merlin Joseph, Jill Beaumont	Noted	Moved from October
	Lesson Learnt Northamptonshire and Section 114 report		Mark Stenson, Anne Ryans	1. Noted 2. To share the report with all Councillors	Moved from October
24th January 2019 6pm Crompton Suite ADMINISTRATION BUDGET INVITE PORTFOLIO HOLDERS AND SENIOR OFFICERS					
5th February 2019 6pm Crompton Suite	Opposition Budget				

2018/19 Work Programme - Overview and Scrutiny Performance and Value for Money Select Committee

OPPOSITION BUDGET					
	Education performance INVITE EDUCATION COOPTees	Progress report with an emphasis on Academies and lesson learnt	Andrew Sutherland		
21st March 2018 6pm Crompton Suite					
	School Places Application Deadline		Andy Collinge		
	Adoption performance in Oldham	Service performance against the adoption scorecard	David Stringfellow, Patsy Burrows		
	Corporate Performance Report 2018/19 Quarter 3		Dami Awobajo, Karl Goddard		

Items to be considered at future meetings		
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2018/19 Work Programme - Overview and Scrutiny Performance and Value for Money Select Committee

20 years since Community tensions – lesson learnt	Bruce Penhale	
Free schools		
Planning	Stephen Irvine	<ul style="list-style-type: none"> • Major applications response times • Minor application response rates • Charges over last three years
Work and Skills Strategy 2016-20	Jon Bloor	<ul style="list-style-type: none"> • A progress report on the three core components of the Work and Skills Strategy 2016-20 (i.e.: Skills for Employment, Get Oldham Working Phase 2 and Careers Advancement Service)
First Choice Home Oldham update	David Smith (FCHO), Ann-Marie McGinn Bryn Cooke,	<ul style="list-style-type: none"> • Moved from October
Housing	Bryn Cooke	<ul style="list-style-type: none"> • Provision against demand, Affordable Housing, land retention • Moved from October
Police Performance and the Effects of Funding Cuts	GMCA Crime and Police – Jayne Stephenson and GMP Superintendent Danny Inglis	
Greater Manchester Fire and Rescue Services	Council Tax Precept	Donna Parker, GMCA